

Start Up Committee for Root River One Watershed One Plan

August 27, 2014 – Third Meeting

Preston; 9:00 to 12:00

Attendees: Daryl Buck, Brein Maki; Adam King; Ron Meiners; Anne Selness; Donna Rasmussen; Jennifer Ronnenberg; Tom Gile; Barb Radke; Sheila Harmes; Skip Langer; Steve Lawler

Agenda #1: Chair of day – Donna Rasmussen

Agenda #2: Scope of Work from Jennifer- Jennifer's work will be helpful for an RFP

Part 1: Task 1 - Mapping – spell out mapping sources but leave open ended for future sources

Task 2a – ask MPCA on prioritizing targeting methods, activities, locations especially on the use of HSPF for this purpose; also what other modeling tools are available; perhaps should ask Joe Magner, professor with UofM on applicable modeling tools for the Root to help prioritize targeting methods

Decision to have Skip, Steve, Sheila and Jennifer on a sub-committee to meet with MPCA on modeling tools available

Part 2: Development of Draft Plan

Communication/facilitation big responsibility; should be a statement of the minimum number of meetings and what committees will be needed

Donna mentioned combining Root River Citizens Group with Turbidity TMDL and WRAPS groups (the Root River citizens group trained in facilitation of citizens)

Mention that one role of the consultant is to explain reasons for specific modeling and targeting

Agenda #3: Facilitation – availability of staff time a concern; Barb Radke suggested that consultant understand differences between typical plan writing and writing a Pilot Watershed Management Plan; consideration of a pre-proposal requesting skillset on modeling and facilitation; consideration to put out a request for interest, skillsets, what services can be provided and references

Decision to put together an RFI requesting skillsets, experience, references; request presentation for the Planning Work Group; Donna and Jennifer will put together the RFI and will offer review by email prior to sending out

Agenda #5: MOA- Karin sent draft of MOA to all Counties and MCIT;

MCIT comments: suggested boards to renew support though a resolution prior to the MOA being presented to them

resolution would reference the MOA will be forthcoming and the need for a board appointee to the Policy committee; talking points should be attached and a cover letter explaining the purpose of the resolution

MCIT options for contract decisions: Option 1 making the Fiscal Agent contractually responsible for consulting contracts; Option 2 would have all LGUs sign contract giving the Policy committee authority to sign; Option 3 to have both the Fiscal Agent and Day to Day LGUs sign contracts and share responsibilities

Donna mentioned the need for risk sharing when grant expectations are not met; suggested perhaps an increase in coverage (check to see if this is grant fundable) for any LGU(s) assuming contract responsibilities for the Policy committee; should be a clause in the contract determining if the Grant Agreement will cover commitments if the Pilot does not succeed.

Bree will conference call with Jennifer, Melissa and Donna on role and responsibilities of Policy members

Bree will send out resolution for September meetings

Skip mentioned he will inform the Olmsted Committee of the Whole and Public Works committee that the resolution will be coming.

Agenda #6: Workplan subcommittee meets next Tuesday, Sept. 2, at 9:30 at Preston

Agenda #4: Coordinator to Policy Committee: Determine responsibilities such as notifications, agendas, collating Advisory recommendations and other info to Policy committee

Decision: Jennifer will be Coordinator for interim

Agenda #7: List of additional members to Technical Advisory Committee:

Martin Larsen-Olmsted Co. Feedlot Technician; Amanda Kueper; DNR Hydrologist; Chris Graves; John Harford; Eric Johnson; Rick Frank; Dave Walter; Adhoc member (City representatives); Dean Schrandt; Adam King; Val Green (DNR Forestry)

Agenda #8: Notification of plan to review authorities and stakeholders: this process is down the road and premature at this juncture; LGU reps start compiling list for their areas.

Agenda #9: Next meeting is Sept. 24th and 9:00

Agenda items for Sept. 24th meeting:

draft workplan for review; draft MOA for review; scope of work from Jennifer for review; consultant RFIs for review; update on resolutions (the number signed); finalize list of Technical Advisory Committee members and review list of stakeholders for notification