

Root River 1 Watershed 1 Plan
Planning Workgroup Meeting Notes
April 6, 2015
Rm 108, Fillmore County Office Bldg. Preston

Bev Nordby, Mower SWCD, facilitated the meeting.

1. Review and Approval of Meeting Agenda
2. Discuss A-Team Operation / Information Dissemination: More conference calls may be needed based on the discussions so far related to the maps and concerns table. The Planning Workgroup should funnel their ideas and concerns to the A-Team to relay to Mark.
3. Confirm meeting dates / potential conflicts: the Planning Workgroup will continue to meet after the Policy Committee meetings. The Advisory Committee needs to meet soon to go over their roles and responsibilities and to provide their preferences on the concerns matrix. That meeting will be scheduled for Wednesday, April 29 from 9 am to noon in Room 108 (if available). An introduction to how measurable goals are structured will be on the agenda also. Mark will draft the agenda and send to the A-Team for review. Jennifer will facilitate and Mark will lead the discussion. A draft copy of the stakeholder plan will be sent with the agenda.
4. Old Business
 - a. Schedule: Following today's meeting and the public kickoff open house, the plan writing will begin. At the next meeting, draft maps will be prepared to show where the impaired waters are, and we will start on setting measurable goals. The planning region boundaries will be determined. PTMapp areas will need to be decided for generating outcomes. We will discuss what we will get out of PTMapp.
 - b. Preliminary outline: the plan outline as presented is a place to start; it can be changed. Mining (frac sand) can be addressed as an emerging issue; it is sure to come up as an issue due to recent events in Houston County.
 - c. Resource, Concerns, Issues Affecting Concerns definitions: **Rework the definitions slightly.**
 - d. Draft resource / concern matrix format and content (consensus recommendation to Planning Committee / use at Public Meeting): The format will be used as presented. Priorities can be set as high, medium and low to allow access to future funding opportunities. Goal statements are being drafted by HEI.
 - e. Plan map template: The maps for the open house were reviewed. The soil texture map will be modified (title, define available water capacity) and reprinted.
 - f. Planning region boundaries: Most likely will be the HUC 10 boundaries to be consistent with the TMDL and the WRAPS. If there are multiple impairments, they will still be addressed separately.
5. New Business
 - a. Public meeting final preparation needs (maps, people, venue, handouts, presentation): HEI will bring the maps and do the presentation. Other materials: Landscape Plan summary, agency materials. Who will be there: Skip, Dave, Daryl, Sheila, Adam, Justin, Donna, Jennifer, Steve, Shaina and Nicole. Donna and Jennifer will take care of refreshments. Mark will bring a laptop and projector. (Several of the staff went to the community center and set up tables after the meeting.)

- b. Draft stakeholder plan: The plan will be on the agenda for approval by the Policy Committee at the next meeting. The map on the first page will be changed to the current one. Mark needs lists of all the committees.
 - c. Need to solidify concern / planning boundaries for PTMApp use: the pour points are needed for the planning regions, the impaired stream reaches, and protection areas (high biodiversity).
 - d. Agency comment letters – Mark recommended that there is a formal response to ensure them that their concerns are addressed, and we are on record acknowledging their letters. Mark will draft letter to be signed by Duane as Chair of the Policy Committee. At the June Policy Committee meeting, begin discussion regarding the framework for implementation to help determine how actions will be outlined in the plan.
 - e. Prioritization process (for concerns): The process in the handout will be changed to reflect what is being done—just the procedures, not the outcomes.
 - f. Protection / restoration strategy definitions and use in the plan: the drafts are a good start; build with more information, such as the best trout streams, etc. The Advisory Committee can help develop the parameters for determining what should be protected at their first meeting.
 - g. Plan format: Use local pictures. Staff can provide those. The format will be a clickable pdf for easy navigation.
6. Probable Topic Introduction at Next Meeting
- a. Consensus on this meetings “new business”
 - b. Concept for “measurable goals”
 - c. Concept for structuring “targeted implementation plan”
 - d. Develop an online survey—Jennifer will take the lead
 - e. Begin working on protection strategies
 - f. PTMapp-what we will get out of it
 - g. Dave Walter will facilitate; Mower will bring treats.
7. Summary of Meeting Decisions
- Mark will
- print the table for Wednesday’s open house for placing dot “preferences”
 - change prioritization description
 - revise soil map
 - change graphic in plan
 - draft letter to agencies

Donna/Jennifer will get committee lists to Mark.

1. Adjourn