

Planning Workgroup for Root River One Watershed One Plan

Tuesday, May 17, 2016, 9 am to 3:30 pm

Conservation Bldg., 912 Houston Street NW, Preston

Notes

1. Review completed Draft Plan - see previous email for the plan document – *all sections were reviewed and comments prepared to send to HEI*
2. Discuss extension for the Planning Grant to the end of the year: current grant expires 6/30/16: *Winona SWCD should submit request to Adam Bielke. Authorized at June 8th SWCD Board meeting.*
3. Discuss changes/shifting money in the current Planning Grant budget: *Recommend transferring PTMApp training funds (~\$6000) to HEI and media. Check with HEI regarding deliverables in current contract. Free media options include Facebook, monthly radio show and AgriNews.*
4. If time allows, other items to discuss
 - a. Review the timeline outline (see document below): see notes below
 - b. Initial planning for Public Hearing(s) to recommend to PC at the June meeting: *Recommend two public hearings on separate ends of the planning area (Caledonia-Four Seasons, City Auditorium, High School and Stewartville-Golf Course, Fire Hall, High School) on Sept. 7 and 8 with at least one in the evening. Comments from the first hearing should be available at the second hearing. Checking the MOA, this would meet the statutory requirements. A quorum of the Policy Committee must be present at each one. Comments and questions are taken at the hearing but responses can be provided online. One hour prior could be set up as an open house to allow time for a short description of the project plus maps, documents and staff to answer questions. Sections of the plan could be on separate tables, and we could set up a projector with PTMApp.*
 - c. Plan the coordination deliverables and funding for implementation starting in 2017
5. Next meeting, facilitator(s), agenda items

Timeline remaining for 1W1P

May 17 PWG meeting

- Review final draft of plan
- Relay any changes remaining to HEI
- Review timeline for plan review and adoption

Subsequent meeting?

- Grant extension
- Review budget and make recommendations for any shifting of funds
- Discuss funding options for 2017 coordination
 - Consider Mower County Coordinator comments
- Discuss public hearing options
- Set agenda for June 13 Policy Committee meeting

June 13 Policy Committee meeting

- Review county attorney and county administrator comments re: JPA (Karin S. plans to attend)
 - Discuss next steps for JPA

- Review of final draft of plan
 - approval to submit to state agencies for review
 - approval to have public review via websites
- Consider budget revisions
- Timeline
 - Grant extension request to the end of 2016
 - State agency review – 60 days (~June 15 to August 15)
 - Next meeting after state agency review
 - Set public hearing date, place and time—Sept. 7 or 8? In Fountain? Evening?
 - Take input, not answering questions
 - Who convenes?
 - Who to direct questions to?
 - Who responds?
- Set next meeting date and agenda: *We may have a meeting after the Policy Committee meeting on June 13th if there is a need.*

June 14-August 14 (or so): State Agency review comments due back

Also post plan on county and SWCD websites for public to access

Have public hearing information posted also

Provide web-based feedback option for the public to review the draft and submit comments. Submit comments to one link. Try to set up a fillable form with a “submit” button, or print the form to fill out and then mail in. Include topic, name, date, and comment sections. Tim will set up a template for a news release to announce that the draft plan is available for public review as well.

~~August 15 or 22(?): Policy Committee meeting to review state agency comments:~~

September 7 or 8: Public hearing (need to wait at least 14 days to hold public hearing)

Compile public comments and responses: *HEI compile these with state agency comments*

September 15 (?): Submit plan to BWSR for their approval by *this date?* *Policy Committee meeting to 1) review all comments and responses and 2) approve submitting the plan to BWSR*

December 15 or before: BWSR has 90 days to approve

December (?): LGU boards adopt plan

January 2017: Implementation begins