

Planning Work Group for Root River One Watershed One Plan  
 Tuesday, April 24, 2018, 9:00 am  
 SWCD Conservation Building Conference Room, 912 Houston St. NW, Preston

In attendance: Caleb Fischer, Tim Ruzek, Sheila Harmes, Daryl Buck, Adam King, Dave Walter, Dan Wermager, Skip Langer, Donna Rasmussen, Mary Peterson, Adam Beilke, Shaina Keseley

Watershed-based Grant Work Plan and “Key Milestones” : Measurable milestones for each year are a required part of the work plan in eLINK and must be completed and approved in order to receive funds. The PWG set milestones for each of the grant activities. Donna will enter them into eLINK. Hourly rates must also be entered; use an average of \$50/hr. Daryl provided a budget breakdown by grant activity.

<b>2018-2020 Root River 1W1P Key Milestones</b>				
	<b>Objective</b>	<b>Year 1 Milestones</b>	<b>Year 2 Milestones</b>	<b>Year 3 Milestones</b>
<b>Admin/Coordination</b>	Grant reporting	Annual	Annual	Annual
	Advisory Comm	Twice a year	Twice a year	Twice a year
	Policy Comm	Quarterly /as needed	Quarterly/ as needed	Quarterly/ as needed
	Planning Work Group	Quarterly/ as needed	Quarterly/ as needed	Quarterly /as needed
	Fiscal management	Monthly	Monthly	Monthly
	Annual report	Annual	Annual	Annual
<b>Project development</b>	Field walkovers-DWSMA and farm field walkovers	20	40	40
	Outreach events-R-P	2	2	2
	Outreach events-DWSMAs	2	2	2
	Riceford Creek-PTMApp	PTMApp analysis	PTMApp analysis	
<b>Technical Assistance</b>	NMP/Soil health-LO contacts	45	85	85
	Tech/engineering asst-RCPP, headwaters, Crooked Creek, DWSMAs, Riceford Creek/S. Fork, Rush Pine	As needed	As needed	As needed
<b>BMP Impl</b>	44 total state funded BMPs	6	19	19
	RCPP projects		10	10

Draft Implementation Policies (see attached): The draft policies were reviewed and edited. Some final changes will be completed by Daryl. It was the consensus to set up the sub-agreements like Ag Certainty and initially give \$2500 to each county and request more if needed.

Conservation Planning Initiative update: Mary Peterson, BWSR: Mary will work with Dave Walter on the work plan and budget in eLINK when the final budget is determined. Dan will be ¾ time conservation planning and Bob, Dave, Jean and Janice will make up the remaining ¼. BWSR will cash flow the grant anticipating NRCS reimbursement. Grant funds will be received using the 50/40/10 distribution normally used. The grant will be about \$275,000 for three years (July 1, 2018-June 30, 2021). There is some discussion about the Cedar planner taking the Mower portion of the Root. Six of the seven watersheds have met. Yellow Medicine has been added for a total of 8-HUC8s. The initiative is just for the Root River watershed not the 1W1P planning area. Mary met with NRCS to refine the Contribution Agreement deliverables, and some were decreased while others were increased based on the input Mary received from the meetings. Analysis will include identifying all eligible landowners and priority areas in the watersheds (major and minor--not just MRBI watersheds). Evaluation will involve three annual reports to NRCS and a progress report every six months. There will be two workshops per year in the Root River watershed to promote and train landowners on conservation planning.

Planning for the Policy Committee meeting

Possible date(s): Donna will send out a Doodle poll for June 4<sup>th</sup> or June 11<sup>th</sup>.

Agenda items: Review final drafts of policies and sub-agreements.

Since the legislative session will be over, there should be information regarding any surplus budget funds for 1W1P implementation. The PWG will develop a list of recommendations.

Update on the planning initiative.

Next Planning Work Group meeting: Tuesday, May 22<sup>nd</sup> at 9 am at the Conservation Building to develop recommendations for 1W1P supplemental implementation funding, if it becomes available. Other discussion items: watershed coordination, planning initiative update, sustainable education and outreach materials (provide a library on all websites), meet Sara West, Nutrient Management Planner.

Adjourn: Meeting adjourned at approximately 1:30 pm.

Upcoming meetings:

July 30, 2018, 9:00 am: Policy Committee