

**DISTRICT SPECIAL BOARD MEETING**

Tuesday, September 18, 2018

8:30 A.M.

USDA Service Center  
FSA Conference Room  
Preston, MN 55965

***Minutes***

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Bob Pickett, Kathy Tesmer, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Susan Herreid (Sand Creek Workplace Wellness)

Vice Chair Gossman called the meeting to order at 8:47 a.m. A quorum is present.

**I. RECOMMENDATIONS FROM OFFICE ASSESSMENT INTERVIEWS - Susan Herreid**

The Board met with Susan Herreid, Sand Creek Workplace Wellness, who was present with recommendations to improve the office climate which she has determined from the interviews conducted in August with staff and supervisors.

Motioned by Willford seconded by Pickett to close the meeting in accordance with Minnesota Statute 13D to discuss personnel matters. Affirmative: Gossman, Pickett, Tesmer, Willford. Opposed: none. Motion carried.

Hazel entered the meeting at 9:41 am.

Chair Hazel took over the meeting.

During the closed meeting the board discussed personnel related issues including conflict resolution and succession planning.

Motioned by Gossman seconded by Willford to re-open the meeting. Affirmative: Gossman, Pickett, Tesmer, Willford, Hazel. Opposed: none. Motion carried.

**II. ADJOURNMENT**

Motioned by Willford seconded by Pickett to adjourn the meeting. Affirmative: Gossman, Pickett, Tesmer, Willford, Hazel. Opposed: none. Motion carried.

The meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Kathy Tesmer