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## **Fillmore Soil & Water Conservation District**

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

### DISTRICT REGULAR BOARD MEETING

Thursday, January 17, 2019

4:30 p.m.

Conservation Building

912 Houston Street

Preston, MN 55965

### *Agenda*

Oath of Office for Supervisors Elect Hazel and Gossman

- I. Approval of Agenda
- II. Treasurer's Report
  1. Approve December, 2018 treasurer's report
  2. Approve October-December 2018 supervisors vouchers
- III. Consent Agenda
  1. Secretary's Report – December 13, 2018 Regular Meeting Minutes
- IV. Reports
  1. Supervisor activity report
  2. Staff reports
  3. Administrator's report
    - a. Recommendation for 2018 admin and overhead grant transfers
    - b. Tree program report accounting for staff time
    - c. 1W1P updates: RCPP ranking questions meeting; MCIT opinion
    - d. PRAP updates: staff PAQs, individual meetings
    - e. Summer intern
    - f. RC&D communication and outreach position funding search
    - g. SE MN Water Resources Board Clean Water Fund grant awards
  4. NRCS report
  5. County Report
- V. Old Business
  1. Consider continuing pre-approval of the Minnesota Energy Resources bills for the next twelve months not to exceed \$400.00
  2. Consider continuing pre-approval of the Verizon Wireless bills for the next twelve months not to exceed \$200.00

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### VI. New Business

1. Election of officers
2. Appointment of Committees
3. Set board meeting dates and time
4. Set per diem and mileage rates
5. Selection district depositories
6. Consider Final Financial Report for the 2018 Buffer Grant
7. Consider Final Financial Report for 2016 Local Capacity Services Grant
8. Consider Final Financial Report for 2018 Conservation Delivery Grant
9. Consider Personnel Committee recommendations for hiring Administrator
10. Consider Personnel Policy revision regarding donations of PTO
11. *Consider bid for 2018 Fillmore SWCD Financial Audit*
12. *Consider sponsorship of Cow Calf Days in the amount of \$100.00*
13. *Consider approval of Pay Equity Report due January 31, 2019*

### VII. Accounts Payable

1. Approve January, 2019 accounts payable
2. Supervisor volunteer for statement opening and check review

### VIII. Informational Item

Save the Dates - MASWCD Legislative Briefing and Day at the Capitol

### IX. Adjournment

#### Upcoming Events and Meetings

Forestry Committee meeting	January 15, 2019
Martin Luther King, Jr. Day (Office Closed)	January 21, 2019
Annual Planning Meeting, Conservation Building, 8:30 a.m.	January 29, 2019
Recognition Luncheon, F&M Bank Meeting Room, 11:30 a.m.	January 29, 2019
SE SWCD Technical Support JPB	January 30, 2019
Statement Opening and Check Review (Friday)	February 1, 2019
Regular Board Meeting	TBD
Cow Calf Days, Oronoco, 5:30 pm	February 7, 2019
BALMM	February 20, 2019
Root River 1W1P Policy Committee	February 28, 2019
MASWCD Legislative Briefing and Day at the Capitol	March 5-6, 2019