

## **DISTRICT REGULAR BOARD MEETING**

Thursday, October 17, 2019

8:30 A.M.

Conservation Building

912 Houston Street

Preston, MN 55965

### ***Minutes***

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Bob Pickett, Kathy Tesmer, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Laura Christensen, Sue Wiegrefe, Anne Koliha, Willis Goll, Aaren Mathison, Nikki Shaw, and Doug Keene

Gossman called the meeting to order at 8:36 a.m. A quorum is present.

#### **I. AGENDA**

Motioned by Willford and seconded by Pickett to approve the agenda. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

#### **II. TREASURER'S REPORT**

Motioned by Tesmer and seconded by Pickett to approve the September 2019 Treasurer's Report, subject to audit. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

#### **III. CONSENT AGENDA**

Motioned by Hazel and seconded by Tesmer to approve the following consent agenda items:

A. Secretary's Report – September 19, 2019 Regular Board Meeting Minutes

B. Consider approval of Field to Stream contract BC19-03, Perry Omodt, in the amount of \$100,00.00 (Feedlot Roof Structure)

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

#### **IV. REPORTS**

A. Baker Tilly report – Ann Antonsen

Action was deferred so the 4 options presented could be fully digested.

A special meeting was scheduled for Tuesday, October 22, 2019 at 8:30 a.m.

Christensen was asked to get feed back from the employees as to their concerns and preferences and present at special meeting

B. Supervisor's activity reports

Willford - nothing to report

Hazel – nothing to report

Gossman – nothing to report

Pickett – nothing to report

Tesmer – attended a RC&D meeting in September. They are trying to get rid of small building by Pflugers Mill by offering it free for the taking. DNR also doesn't want it. She also attended a JPB Personnel committee meeting on health insurance where they decided on new health insurance and on HSA contribution rates.

C. Staff reports

A written report was included in the board packets.

D. Administrator's report

Christensen met with the county attorney about whether it is allowable to compensate individuals who opt out of the District health insurance plan. She was told it could be done at our own peril. It is definitely illegal for larger entities.

F. NRCS – no report

G. County – Duane Bakke (via email) the county commissioners voted not to rise the Fillmore SWCD allocation by \$5,000 as requested, it will remain \$215,000. Mike Frauenkron, County Feedlot Officer, will be retiring as of May 28, 2020.

**V. OLD BUSINESS**

A. Consider Classification/Compensation study report

Action deferred (see reports section)

B. Consider approval of Field to Stream Partnership Phase II Implementation contract FSP BC 19-04, Perry Omodt, in the amount of \$30,000.00 (Field Border Buffer)

Motioned by Hazel and seconded by Tesmer to approve contract FSP BC 19-04, Perry Omodt, in the amount of \$30,000.00 (Field Border Buffer) with the added stipulation

that annual inspections be done. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

C. Consider Approval of Supervisors' Vouchers for July through September

Motioned by Willford and seconded by Hazel to approve supervisors' vouchers for payment. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

**VI. NEW BUSINESS**

A. Consider Supplemental Lease Agreement Extension between C & G Properties of Preston, Inc. and Fillmore Soil and Water Conservation District

Motioned by Tesmer and seconded by Willford to approve the Supplemental Lease Agreement Extension between C & G Properties of Preston, Inc. and Fillmore Soil and Water Conservation District which includes a \$17.00 per month increase  
Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Consider use of Conservation Building Conference Room by outside parties

Motioned by Hazel and seconded by Pickett to approve the use of the Conservation Building Conference Room by the Fillmore Fair Board as a back-up meeting location at no cost. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

C. Consider approval of State Cost Share contract FY18-06. Brad Krahn, in the amount of \$5,155.44. (Garde Stabilization Structure; \$1,444.25 from State Cost Share FY18 and \$3,711.19 from Local Capacity FY18)

Motioned by Hazel and seconded by Tesmer to approve State Cost Share contract FY18-06. Brad Krahn, in the amount of \$5,155.44. (Garde Stabilization Structure; \$1,444.25 from State Cost Share FY18 and \$3,711.19 from Local Capacity FY18). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

D. Consider approval of local capacity FY18-09, Paul Ruen, in the amount of \$1,459.82 (Terrace; \$874.48 from Local Capacity FY18 and \$585.34 from Local Capacity FY19)

Motioned by Willford and seconded by Pickett to approve local capacity contract FY18-09, Paul Ruen, in the amount of \$1,459.82 (Terrace; \$874.48 from Local Capacity FY18 and \$585.34 from Local Capacity FY19). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

E. Consider approval of SE MN Well Sealing Grant WS FY19-01, Mary Stephanski, in the amount of \$1,000.00

Motioned by Hazel and seconded by Tesmer to approve SE MN Well Sealing Grant contract WS FY19-01, Mary Stephanski, in the amount of \$1,000.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

F. Consider approval of Chair to sign Secretary's Report from September 19, 2019 Regular Board Meeting

Motioned by Willford and seconded by Tesmer to approve the Chair to sign Secretary's Report from September 19, 2019 Regular Board Meeting. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

G. Consider re-investment of CD \*\*\*8936 which matures on October 30, 2019

Motioned by Willford and seconded by Tesmer to charge Wiegrefe with re-investment of CD \*\*\*8936 at whichever of the eligible banks offer the highest rate. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

H. Consider approval to transfer \$100,000.00 from Rushford Sate Bank Money Market to F& M Community Bank Checking Account (see Consent Agenda # B)

Motioned by Willford and seconded by Tesmer to approve the transfer of \$100,000.00 from Rushford Sate Bank Money Market to F& M Community Bank Checking Account. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

I. Consider attendance at MASWCD Convention December 8-10, 2019

As Fillmore SWCD is author of 2 resolutions, supervisors were encouraged to go to support passage. Tesmer expressed her intent to go. There is still time to register before deadline.

J. Consider approval for Peterson Company to submit audit to state of Minnesota

Motioned by Willford and seconded by Tesmer to authorize Peterson Company to submit audit to state of Minnesota. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

K. Consider approval of Field to Stream Partnership Phase II Implementation contract CC 19-05, Rick Mensink, in the amount of \$4,432.00 (Grade Stabilization)

Motioned by Willford and seconded by Tesmer to approval of Field to Stream Partnership Phase II Implementation contract CC 19-05, Rick Mensink, in the amount of \$4,432.00 (Grade Stabilization). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

L. Consider renewal of PEIP health insurance coverage

The new rates include a 10% increase in preventive dental and 7% increase in medical (basic HSA), and an increase in life insurance from \$3.00 to \$3.50 per \$1,000.

Motioned by Hazel and seconded by Tesmer to approve the new PEIP health insurance contract. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

M. Consider 2020 dues paid to the National Association of Conservation Districts (NACD)

Motioned by Hazel and seconded by Pickett to submit \$500 in dues to NACD. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

N Consider change to Fillmore County Soil and Water Conservation District Personnel Policy 3.8 Emergency Closings

NRCS has changed their policy about building closings due to weather and employee compensation. Because they are able to tele-commute, they are expected to work in spite of building closure. Our policy is currently tied to theirs.

Christensen was tasked with drawing up a new policy for Fillmore SWCD to the effect that if the office is closed the employees will be paid. If the office is open and employees opt to not drive in they will be required to take PTO. The new plan is to be brought to the Board at the next meeting for approval.

O. Consider approval of final payment of Root River Field to Stream grant FSP CC16-11, Beverly Mensink Revocable Trust, in the amount of \$1,493.84. (Waterway Repair)

Motioned by Tesmer and seconded by Hazel to approve final payment of RR Field to Stream grant FSP CC16-11, Beverly Mensink Revocable Trust, in the amount of \$1,493.84 (Waterway Repair). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

**VII. ACCOUNTS PAYABLE**

Motioned by Hazel and seconded by Willford to approve the October 17th accounts payable. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Wiegrefe asked for a volunteer for the statement opening and check review on November 1. Gossman volunteered and Pickett volunteered act as back-up.

### **VIII. ADJOURNMENT**

Motioned by Hazel and seconded by Willford to adjourn the meeting. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

The meeting was adjourned at 10:39 a.m.

Respectfully Submitted,

Bob Pickett