

DISTRICT REGULAR BOARD MEETING

Thursday, JULY 16, 2020

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Minutes

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Bob Pickett, Kathy Tesmer, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Laura Christensen, Sue Wiegrefe, Dean Thomas, Sara West

Tesmer called the meeting to order at 4:38 p.m. A quorum is present.

I. AGENDA

Motioned by Willford and seconded by Gossman to approve the agenda as amended.
Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

II. TREASURER'S REPORT

A. Approve treasurer's report for June 2020

Motioned by Gossman and seconded by Hazel to approve the June 2020 Treasurer's Report. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Approve Supervisors' vouchers

Motioned by Gossman and seconded by Willford to approve the Supervisors' second quarter 2020 expense vouchers. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

III. SECRETARY'S REPORT(S)

A. Approve Special Meeting Minutes June 18

Motioned by Pickett and seconded by Willford to approve the June 18, 2020 Special Board Meeting Minutes. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Approve Regular Board Meeting Minutes for June 18

Motioned by Hazel and seconded by Gossman to approve the June 18, 2020 Special Board Meeting Minutes. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman.
Opposed: none. Motion carried.

IV CONSENT AGENDA

Motioned by Pickett and seconded by Willford to approve the following consent agenda items:

A. Payment of SE MN Well Sealing Contract WS FY19-01, Mary Stefanski, Well Sealing in the amount of \$677.60

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

V. REPORTS

A. Supervisor's activity reports

Willford – Nothing to report

Hazel – Nothing to report

Gossman – Attended Forestry Field Day planning meeting on July 6th. It is being planned for Isinours State Forest on July 29th with provisions for social distancing and also individual self-guided tours using literature available on site that week or downloadable from SWCD website.

Pickett – Completed check detail on July 1st

Tesmer – Attended a Zoom meeting for RC&D. She circulated a handout detailing their activities.

B. Staff reports

A written report was included in the board packets.

C. Administrator's report (no report beyond other agenda items)

D. NRCS report – A report from Jessica Bronson was projected and also read aloud. She has new expanded job responsibilities to oversee Houston and Winona Counties as well as Fillmore.

E. County report – No Report

VI. OLD BUSINESS

A. Consider revision to Fillmore County Soil and Water Conservation District Personnel Policy Handbook section 3.6 Use of Vehicles and Equipment

Motioned by Gossman and seconded by Willford to adopt the revision to Fillmore County Soil and Water Conservation District Personnel Policy Handbook section 3.6 Use of Vehicles and Equipment.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Consider nominations for 2020 Outstanding Conservationist

Thomas provided background information on short list of nominees and his prospective on attributes that result in successful candidates beyond the county level.

Motioned by Gossman and seconded by Willford to nominate the Gary and Josh Eisenman families for the honor.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Thomas left meeting at 5:15.

VII. NEW BUSINESS

A. Consider length of service step increase for Employee #23033 from Grade 4, Step 2 to Step 3 effective July 31, 2020, per recommendation of District Administrator

Motioned by Hazel and seconded by Gossman to confer length of service step increase for Employee #23033 from Grade 4, Step 2 to Step 3 effective July 31, 2020.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Consider 2018-2019 Root River 1W1P Exhibit A – Amendment 6

Motioned by Willford and seconded by Pickett to approve 2018-2019 Root River 1W1P Amendment 6. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

C. Consider 2020 Fillmore SWCD budget report and revisions

Motioned by Gossman and seconded by Pickett to approve the 2020 Fillmore SWCD budget report and revisions presented. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

D. Review Draft 2021 Fillmore SWCD budget

The Draft 2021 Fillmore SWCD budget was reviewed.

E. Consider county allocation request for 2021

Motioned by Gossman and seconded by Pickett to increase the SWCD allocation request by \$5,000 to \$220,000. If granted, this would be the first increase since 2014.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

F. Consider payment of PEIP bills via ACH

Motioned by Pickett and seconded by Hazel to transition to ACH payment of the monthly Public Employee Insurance Program (PEIP) bill. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

G. Consider approval of Drinking Water Protection Grant DWPG-CP-2020-07 to Kenneth Witt in the amount of \$2,000 for a Corn Incentive Payment

Motioned by Gossman and seconded by Pickett to approve Drinking Water Protection Grant DWPG-CP-2020-07 to Kenneth Witt in the amount of \$2,000 (for a Corn Incentive Payment). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

H. Consider approval of Drinking Water Protection Grant DWPG-CP-2020-10 to Dan Hanson in the amount of \$2,000 for a Corn Incentive Payment

Motioned by Gossman and seconded by Hazel to approve Drinking Water Protection Grant DWPG-CP-2020-10 to Dan Hanson in the amount of \$2,000 (for a Corn Incentive Payment). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

I. Consider approval of Drinking Water Protection Grant DWPG-CP-2020-14 to Joe Daley in the amount of \$2,000 for a Corn Incentive Payment

Motioned by Pickett and seconded by Gossman to approve Drinking Water Protection Grant DWPG-CP-2020-14 to Joe Daley in the amount of \$2,000 (for a Corn Incentive Payment). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

J. Consider approval of Drinking Water Protection Grant DWPG-CP-2020-15 to Patrick Daley in the amount of \$2,000 for a Corn Incentive Payment

Motioned by Willford and seconded by Gossman to approve Drinking Water Protection Grant DWPG-CP-2020-15 to Patrick Daley in the amount of \$2,000 (for a Corn Incentive Payment). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

K. Consider approval of Drinking Water Protection Grant DWPG-CP-2020-16 to Dan Daley in the amount of \$2,000 for a Corn Incentive Payment

Motioned by Willford and seconded by Pickett to approve Drinking Water Protection Grant DWPG-CP-2020-16 to Dan Daley in the amount of \$2,000 (for a Corn Incentive Payment). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

L. Consider Fillmore Soil and Water Conservation District Contract for Services sub-agreement between Fillmore SWCD and Mower SWCD to complete MDA Field to Stream Monitoring tasks in the amount of \$60,528.00

Motioned by Willford and seconded by Gossman to approve Fillmore Soil and Water Conservation District Contract for Services sub-agreement between Fillmore SWCD and Mower SWCD to complete MDA Field to Stream Monitoring tasks in the amount of \$60,528.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

M. Consider DNR Groundwater Level Monitoring Contract (SWIFT #177792) for the period of July 1, 2020 to June 30, 2021 in the amount of \$240.00

Motioned by Gossman and seconded by Willford to approve DNR Groundwater Level Monitoring Contract (SWIFT #177792) for the period of July 1, 2020 to June 30, 2021 in the amount of \$240.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

N. Consider approval of District Administrator to sign DNR Groundwater Level Monitoring Contract (SWIFT #177792) via DocuSign

Motioned by Hazel and seconded by Gossman to approve District Administrator to sign DNR Groundwater Level Monitoring Contract (SWIFT #177792) via DocuSign. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

O. Consider Final Financial Report for the Buffer Law 2019 grant (P19-2447)

Motioned by Hazel and seconded by Pickett to approve Final Financial Report for the Buffer Law 2019 grant (P19-2447). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

P. Consider approval of amendment to contract WS FY19-02 Blaine Gatzke, amending expiration date from September 1, 2020 to November 30, 2020

Motioned by Gossman and seconded by Willford to approve amendment to contract WS FY19-02 Blaine Gatzke, extending expiration date from September 1, 2020 to November 30, 2020. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Q. Consider approval of Well Sealing contract, WS FY19-06, Nathan Schild, in the amount of \$1,000.00

Motioned by Pickett and seconded by Willford to approve Well Sealing contract, WS FY19-06, Nathan Schild, in the amount of \$1,000.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

R. Consider Final Financial Report for the 2019 NRBG Wetland Conservation Act grant (P19-6291)

Motioned by Willford and seconded by Gossman to approve Final Financial Report for the 2019 NRBG Wetland Conservation Act grant (P19-6291). Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Gossman and seconded by Pickett to approve the JULY, 2020 payables. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Tesmer asked for a volunteer for the statement opening and check review on August 3rd, 2020. Gossman volunteered.

VIII. ADJOURNMENT

Motioned by Gossman and seconded by Willford to adjourn the meeting. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

The meeting was adjourned at 6:21 p.m.

Respectfully Submitted,

Travis Willford, Fillmore SWCD Board Secretary