

DISTRICT REGULAR BOARD MEETING

Thursday, August 19, 2021

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Dwyane Ostrem, Travis Willford, Eunice Biel, Tim Gossman

MEMBERS ABSENT: Kathryn Tesmer

OTHERS PRESENT: Laura Christensen, Mindy Williamson, Aaren Mathison, Nikki Wheeler (Phone)

Chair Willford called the meeting to order at 4:38 P.M. A quorum is present.

I. Approval of Agenda

Motioned by Ostrem seconded by Gossman to approve the agenda.

Affirmative: Gossman, Biel, Ostrem, Willford. Opposed: none. Motion carried.

II. Treasurer's Report

A. Approve July 2021 Treasurer's Report

Motioned by Gossman seconded by Ostrem to approve the July 2021

Treasurer's report, subject to audit. Affirmative: Willford, Biel, Ostrem, Gossman. Opposed: none. Motion carried.

III. Consent Agenda

A. Secretary's Report July 15, 2021 Regular Board Meeting Minutes

Motioned by Gossman seconded by Ostrem to approve the Secretary's Report July 15, 2021 Regular Board Meeting Minutes.

Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- B. Payment of Contract DWP-CP-2021-23 Todd Leiding, Split Rate Nitrogen Incentive utilizing Drinking Water Protection in SE MN funds in the amount of \$900.00. Motioned by Gossman seconded by Ostrem to approve Payment of Contract DWP-CP-2021-23 Todd Leiding, Split Rate Nitrogen Incentive utilizing Drinking Water Protection in SE MN funds in the amount of \$900.00.

IV. Reports

A. Supervisor's Activity Reports

Willford – Nothing to report

Tesmer – Absent

Gossman- Statement Opening, Forestry Field Day & Forestry meeting

Ostrem – Forestry Field Day, Forage Day & Winona Soil Health Field Day

Biel – RC&D meeting & Statement opening

B. Staff Reports

A written report was included in the board packets.

C. Administrator's Report

BALMM meeting update with Mower County presenting on the Field to Stream projects. Allocation request update- will present a summary of projects completed in 2020 while asking for the allocation.

D. NRCS Report

Nothing to report

E. County Report

Nothing to report.

V. Old Business

V1. New Business

- A. Consider length of service step increase for Employee #230341 from Grade 6, Step 2 to Step 3 effective September 16, 2021.

Motioned by Gossman seconded by Ostrem to approve length of service step increase for Employee #230341 from Grade 6, Step 2 to Step 3 effective September 16, 2021. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried

- B. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-09 Darrell McCabe, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00

Motioned by Ostrem seconded by Biel to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-09 Darrell McCabe, Well Decommissioning in the amount of \$1,500.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried

- C. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-12 Barbara Berge, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00.

Motioned by Biel seconded by Gossman to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-12 Barbara Berge, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- D. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-13 Dennis Miller, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00.

Motioned by Ostrem seconded by Gossman to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-13 Dennis Miller, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- E. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-14 John Ackerman, Well Decommissioning utilizing Drinking

- Water Protection in SE MN grant funds in the amount of \$1,500.00.
Motioned by Gossman seconded by Ostrem to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-14 John Ackerman, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.
- F. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-15 John Ackerman, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00.
Motioned by Gossman seconded by Biel to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-15 John Ackerman, Well Decommissioning utilizing Drinking Water Protection in SE MN grant funds in the amount of \$1,500.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried
- G. Consider Amendment 2 to SWIFT Contract No. 153360/3000177929 between Fillmore Soil and Water Conservation District and the State of Minnesota for spring monitoring and rating curve development, extending the expiration date from June 30, 2022 to June 30, 2023 and increasing the total contract amount from \$3,000.00 to \$10,000.00. Motioned by Gossman seconded by Ostrem to approve Amendment 2 to SWIFT Contract No. 153360/3000177929 between Fillmore Soil and Water Conservation District and the State of Minnesota for spring monitoring and rating curve development, extending the expiration date from June 30, 2022 to June 30, 2023 and increasing the total contract amount from \$3,000.00 to \$10,000.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.
- H. Consider authority of District Administrator to sign Amendment 2 to SWIFT Contract No. 153360/3000177929 via DocuSign. Motioned by Gossman seconded by Ostrem to approve District Administrator to sign Amendment 2 to SWIFT Contract No. 153360/3000177929 via DocuSign. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.
- I. Consider Percent Based Conservation Practice Assistance Contract RR1W1P 20-05 Vernon Diederich, Grassed Waterway utilizing 2020-2021 Watershed Based Funding in the amount of \$6,588.00. Motioned by Biel seconded by Ostrem to approve Percent Based Conservation Practice

Assistance Contract RR1W1P 20-05 Vernon Diederich, Grassed Waterway utilizing 2020-2021 Watershed Based Funding in the amount of \$6,588.00. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- J. Consider Percent Based Conservation Practice Assistance Contract RR1W1P 20-04 Scott Merkel, Grassed Waterway utilizing 2020-2021 Watershed Based Funding in the amount of \$2,572.20. Motioned by Ostrem seconded by Biel to approve Percent Based Conservation Practice Assistance Contract RR1W1P 20-04 Scott Merkel, Grassed Waterway utilizing 2020-2021 Watershed Based Funding in the amount of \$2,572.20. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- K. Discuss Conservation Building Resource Management Plan. Motioned by Ostrem seconded by Biel to approve up to \$500.00 to eradicate Ragweed in Section 3 of the Conservation Building Resource Management Plan. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- L. Consider Flat Rate Based Conservation Practice Assistance Contract DW-21-03 Travis Gatzke, Cover Crop utilizing FY19 Drinking Water Protection in SE MN in the amount of \$1,924.20. Motioned by Ostrem seconded by Gossman to approve Flat Rate Based Conservation Practice Assistance Contract DW-21-03 Travis Gatzke, Cover Crop utilizing FY19 Drinking Water Protection in SE MN in the amount of \$1,924.20. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

- M. Consider approval for Chair to sign the Secretary's Report from August 18th, 2021. Motioned by Biel seconded by Gossman to approve the Chair to sign the Secretary's Report from August 18th, 2021. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

V11. Accounts Payable

- A. Approve August 2021 accounts payable

Motioned by Gossman seconded by Biel to approve the August 2021 payables. Affirmative: Willford, Biel, Ostrem, Gossman. Opposed: none. Motion carried.

B. Supervisor volunteer for statement opening and check review

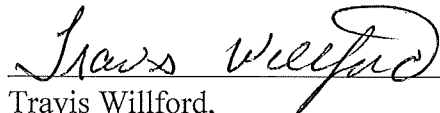
Willford asked for a volunteer for the statement opening and check review on Wednesday September 1, 2021. Willford volunteered.

VIII. Adjournment

- A. Motioned by Ostrem seconded by Gossman to adjourn the meeting. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried.
- B. Motion by Biel to move the regular scheduled Board meeting on September 16th to 5:00 P.M. Seconded by Gossman. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none. Motion carried.

The meeting was adjourned at 6:03 P.M.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Travis Willford", is written over a horizontal line.

Travis Willford,
Fillmore SWCD Board Chair