

DISTRICT REGULAR BOARD MEETING

Thursday, November 18, 2021

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer, Travis Willford, Eunice Biel, Tim Gossman, Dwayne Ostrem

MEMBERS ABSENT:

OTHERS PRESENT: Laura Christensen, Mindy Williamson, Aaren Mathison, Duane Bakke, Ann Koliha

Vice Chair Gossman called the meeting to order at 4:45 P.M. A quorum is present.

I. Approval of Agenda

1. Motioned by Tesmer seconded by Ostrem to approve the agenda. Affirmative: Gossman, Ostrem, Tesmer, Biel. Opposed: none. Motion carried.

II. Treasurer's Report

1. Approve October 2021 Treasurer's Report

Motioned by Tesmer seconded by Biel to approve the October 2021 Treasurer's report, subject to audit. Affirmative: Tesmer, Ostrem Gossman, Biel. Opposed: none. Motion carried.

2. Consent Agenda

1. Secretary's Report October 21, 2021 Regular Board Meeting Minutes

Motioned by Ostrem seconded by Tesmer to approve the Secretary's Report October 21, 2021 Regular Board Meeting Minutes. Affirmative: Tesmer, Gossman, Ostrem, Biel. Opposed: none. Motion carried

2. Final payment of Contract DW 19-01, Rodney Thompson, Cover Crop, in the amount of \$666.00 utilizing Drinking Water Protection in SE MN funds. Motioned by Ostrem seconded by Tesmer to approve payment of Contract DW 19-01, Rodney Thompson, Cover Crop, in the amount of \$666.00. Affirmative: Tesmer, Gossman, Biel, Ostrem. Opposed: none. Motion carried.

3. Payment of Contract RR1W1P 20-05, Vernon Diederich, Grassed Waterway, in the amount of \$6,588.00 utilizing 20-21 Watershed Based Implementation funds. Motioned by Ostrem seconded by Tesmer to approve payment of Contract RR1W1P 20-05. Affirmative: Tesmer, Gossman, Biel, Ostrem. Opposed: none. Motion carried.

Willford Enters 4:48p.m.

4. **Reports**

A. Supervisor's Activity Reports

Willford – Nothing to report

Tesmer – JPB Personnel Meeting

Gossman- Statement Opening

Ostrem – Article for Newsletter

Biel – BWSR 1W1P Meeting

B. Staff Reports

A written report was included in the board packets.

C. Administrator's Report

Website Progress

D. NRCS Report

Nothing to Report

E. County Report

The County allocation will likely stay the same as Christensen has requested. No applications for the Feedlot position.

5. Old Business

V1. New Business

1. Discuss District Vehicle Schedule
2. Motioned by Gossman and seconded by Biel to solicit the 2002 Jeep Grand Cherokee under sealed bids with the right to refuse all bids with a deadline of December 14, 2022. Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none. Motion carried.
3. Consider FY 2022 State of Minnesota Board of Water and Soil Resources Clean Water Fund SWCD Capacity Program & Buffer Law Implementation Program Grant Agreement in the total amount of \$149,844.00. Motioned by Willford seconded by Gossman to approve FY_2022 State of Minnesota Board of Water and Soil Resources Clean Water Fund SWCD Capacity Program & Buffer Law Implementation Program Grant Agreement in the total amount of \$149,844.00. Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none. Motion carried.
4. Consider FY 2022 State of Minnesota Board of Water and Soil Resources MN Conservation Reserve Enhancement Program (CREP) Outreach and Implementation Program Grant Agreement in the amount of \$6,000.00. Motioned by Biel seconded by Ostrem to approve FY 2022 State of Minnesota Board of Water and Soil Resources MN Conservation Reserve Enhancement Program (CREP) Outreach and Implementation Program Grant Agreement in the amount of \$6,000.00. Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none. Motion carried.
5. Discuss Annual Planning Meeting
Motioned by Tesmer seconded by Biel to hold the annual planning meeting on Thursday January 20th at 9:00 A.M with the regular board meeting to follow and the recognition luncheon at the Branding Iron at 12:30 P.M. Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none. Motion carried.

6. Discuss attendance at NACD Annual Meeting.
Christensen suggested to hold off on NACD attendance.

7. Consider Representation Letter from Peterson Company Ltd for 2020 audit.
Motioned by Ostrem and seconded by Tesmer to approve Representation Letter from Peterson Company Ltd for 2020 audit. Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none. Motion carried.

8. 2020 Audit
Discussion

9. Consider amendment to contract DWP-WS-21-07, Ann Meldahl, Well Sealing, extending contract date from 12/31/2021 to 6/30/2022 utilizing the BWSR Drinking Water Protection in SE MN grant. Motioned by Tesmer seconded by Gossman to approve amendment to contract DWP-WS-21-07, Ann Meldahl, Well Sealing, extending contract date from 12/31/2021 to 6/30/2022. Affirmative: Willford, Biel, Gossman, Tesmer, Ostrem. Opposed: none. Motion carried.

10. Consider amendment to contract DWP-WS-21-10, Charles Lee, Well Sealing, extending contract date from 12/31/2021 to 6/30/2022 utilizing the BWSR Drinking Water Protection in SE MN grant. Motioned by Biel seconded by Tesmer to approve amendment to contract DWP-WS-21-10, Charles Lee, Well Sealing, extending contract date from 12/31/2021 to 6/30/2022. Affirmative: Willford, Biel, Gossman, Tesmer, Ostrem. Opposed: none. Motion carried.

11. Consider resignation of Laura Christensen, effective March 3, 2022.
Motioned by Ostrem seconded by Tesmer to accept the resignation of Laura Christensen effective March 3, 2022 with the last day in office December 30, 2021. Affirmative: Willford, Biel, Gossman, Tesmer, Ostrem. Opposed: none. Motion carried.

12. Consider Personnel Committee recommendation to post and advertise to fill the position of District Administrator. Motioned by Ostrem seconded by Biel to have personnel committee post and advertise the position of District Administrator. Affirmative: Willford, Biel, Gossman, Tesmer, Ostrem. Opposed: none. Motion carried.

13. Consider amendment to contract DWP-WS-21-05, Maureen Baurner, Well Sealing, extending contract date from 12/31/2021 to 6/30/2022 utilizing the Drinking Water Protection in SE MN funds. Motioned by Tesmer seconded by Gossman to approve amendment to contract DWP-WS-21-05, Maureen Baurner, Well Sealing, extending contract date from 12/31/2021 to 6/30/2022. Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

V11. Accounts Payable

A. Approve November 2021 accounts payable

Motioned by Tesmer seconded by Ostrem to approve the November 2021 payables. Affirmative: Willford, Biel, Gossman, Tesmer, Ostrem. Opposed: none. Motion carried.

B. Supervisor volunteer for statement opening and check review

Willford asked for a volunteer for the statement opening and check review on Wednesday December 1, 2021. Willford volunteered.

VIII. Adjournment

Motioned by Tesmer seconded by Gossman to adjourn the meeting. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.

The meeting was adjourned at 6:15 P.M.

Respectfully Submitted,

Kathryn Tesmer,
Fillmore SWCD Board Secretary