

DISTRICT REGULAR BOARD MEETING

Thursday, August 18, 2022

2:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer(zoom), Eunice Biel, Travis Willford, Tim Gossman,

MEMBERS ABSENT: Dwayne Ostrem

OTHERS PRESENT: Mindy Williamson, Nikki Wheeler

Chair Gossman called the meeting to order at 2:05P.M. A quorum is present.

I. Approval of Agenda

Motioned by Willford seconded by Biel to approve the agenda.

Affirmative: Gossman, Biel, Tesmer, Willford Opposed: none. Motion carried.

II. Conduct District Administrator Interviews

Interviews conducted followed by discussion

Tesmer exited 4:15p.m.

III. Treasurer's Report

1. Approve July 2022 Treasurer's Report

Motioned by Willford seconded by Biel to approve the July 2022 Treasurer's report, subject to audit. Affirmative: Biel, Gossman, Willford. Opposed: none. Motion carried.

IV. Consent Agenda

1. Approve Secretary's Report – July 12, 2022 Special Meeting Minutes

2. Approve Secretary's Report – July 21, 2022 Regular Meeting Minutes

Motioned by _____ seconded by _____ to approve the Board Chair to sign the July 22, 2022 Regular Meeting Minutes.

3. Final payment of contract DWP-CP-2021-23, Todd Leiding, in the amount of \$900.00 utilizing the Drinking Water Protection in SE MN funds.

Motioned by Biel seconded by Willford to approve the consent agenda. Affirmative: Biel, Gossman, Willford, Ostrem. Opposed: none. Motion carried.

V. Reports

1. Supervisor's Activity Reports

Willford – Interviews

Tesmer – Absent

Gossman- Prairie Walk & Interviews

Ostrem – Absent

Biel – Nothing to report

2. Staff Reports

A written report was included in the board packets.

3. Administrator's Report

- A. Lock Change
- B. New Website
- C. RR1W1P Amendment
- D. Update for District Telework Policy
- E. SE Area Managers Meeting
- F. Steve Werblow Update

4. NRCS Report

A written report was included

5. County Report

Zoning/Feedlot officer is doing well and likes what he is doing. He needs to complete SSTS training and one more ride along.

6. BWSR Report

Beilke encouraged staff to take part in tech trainings BWSR offers. Soil Health Cost Share funding will start soon.

VI. Old Business

V1. New Business

1. Consider length of service step increase for Employee #230341 from Grade 6, Step 3 to Grade 6 Step 4, effective September 16, 2022. Motioned by Willford seconded by Biel to approve a service step increase for Employee #230341 from Grade 6, Step 3 to Grade 6 Step 4, effective September 16, 2022. Affirmative: Willford, Biel, Gossman. Opposed: none. Motion carried.
2. Consider award of 2022 Returning College Student Conservation Scholarship in the amount of \$500.00 to Avalon Jacobson. Motioned by Biel seconded by Willford to award the Returning College Student Scholarship to Avalon Jacobson. Affirmative: Willford, Biel, Gossman. Opposed: none. Motion carried.
3. Consider Board Chair to sign August 18,2022 secretary minutes. Motioned by Willford seconded by Biel to approve Board Chair to sign August 18,2022 secretary minutes. Affirmative: Willford, Biel, Gossman. Opposed: none. Motion carried.
4. Consider a letter of support for the RCPP funding for years 2023-2027. Motioned by Biel seconded by Willford to write a letter of support for BWSR RCPP application. Affirmative: Willford, Biel, Gossman. Opposed: none. Motion carried.

VII. Accounts Payable

1. Approve August 2022 accounts payable
Motioned by Willford seconded by Biel to approve the July 2022 payables. Affirmative: Willford, Biel, Gossman. Opposed: none. Motion carried.
2. Supervisor volunteer for statement opening and check review
Chair Gossman asked for a volunteer for the statement opening and check review on Thursday September 1, 2022. Willford volunteered.

VIII. Adjournment

Motioned by Gossman seconded by Biel to adjourn the meeting. Affirmative: Gossman, Biel, Willford. Opposed: none. Motion carried.

The meeting was adjourned at 5:37 P.M.

Respectfully Submitted,

Tim Gossman,
Fillmore SWCD Board Chair