

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, December 15, 2022

5:00 p.m.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 1. Approve November 2022 treasurer's report
- III. Consent Agenda
 1. Secretary's Report – November 17, 2022 Regular Meeting Minutes
 2. Consider final payment of contract DWPG-CP-2020-03, Steve Yoch, Nitrogen Rate and Timing Trial Plot, in the amount of \$400.00 utilizing Drinking Water Protection in SE MN grant funds.
 3. Consider final payment of contract DWPG-2021-24, Richard Rohrer, Nitrogen Rate and Timing Trial Plot, in the amount of \$800.00 utilizing Drinking Water Protection in SE MN grant funds.
 4. Consider final payment of contract DWPG-2022-02, Rick Ruberg, Nitrogen Rate and Timing Trial Plot, in the amount of \$800.00 utilizing Drinking Water Protection in SE MN grant funds.
 5. Consider final payment of contract DW-21-03, Travis Gatzke, Cover Crops, in the amount of \$1,924.2
 6. Consider final payment of contract RR1W1P-22-01, Grover Farm Corp, Cover Crops 2022, 2023, and 2024 in the payment of \$5,234 utilizing Root River 1 Watershed 1 Plan grant funds.
 - ~~7. Consider payment of contract DWPG-2022-03, Rockne West, Nitrogen Rate and Timing Trial Plot, in the amount of \$800.00 utilizing Drinking Water Protection in SE MN grant funds.~~
 - ~~8. Pay BWSR for BWSR Academy in amount of \$495.00~~
 - ~~9. Pay Mower SWCD for work completed for FSP from 01/01/2022-06/30-2022 in the amount of \$6522.44~~
 - ~~10. Pay Fillmore SWCD from RR 1W1P account in the amount of \$31,268.65 for landowner payment FY20-03~~

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11. Consider amendment of contract LC-FY-19-05, Brian Hazel, to increase cost share from \$6,235 to \$10,254.07 using Local Capacity FY2019 funds. Consider final payment of \$10,254.07.
12. Consider final payment of contract RR1W1P FY20-06, Tim Danielson, Erosion Control, in the amount of \$18,848.25 utilizing Root River 1 Watershed 1 Plan Grant Funds.
13. Consider amendment to contract FY20 -03, Mark Bauman, grade stabilization structure, to increase cost share from \$6,000 to \$8,212.5 utilizing FY21 State Cost Share Funds. Extend start date from 12-31-2022 to 12-31-2023
14. Consider amendment to contract LC FY19-07, Dan Miller, grade stabilization structure, to extend deadline from 12/31/22 to 12/31/23.
15. Consider final payment to contract FY20-02, Dan Hanson, Pre- Construction Cover, in the amount of \$510.00

IV. Reports

1. Supervisor activity report
2. Staff reports
3. Administrator's report
 - a. Accounting Bids Received
 - b. Vehicle Bids Received
 - c. Bank Signatures
 - d. Worker Time Allocation Matrix
4. NRCS report
5. County Report

V. Old Business

1. Telework Policy

VI. New Business

1. Consider Annual Planning Meeting & Recognition Luncheon
2. Consider Cost-of-Living Adjustment for 2023
3. Consider 2023 Fillmore SWCD Budget
4. Consider submission of Pay Equity report to MN Department of Management and Budget.
5. Consider Addendum for the 2021 Regional Safe Drinking Water for Private Well Grant Sub-Agreement Fund Extension.
6. Consider Sponsorship of University of Minnesota Cow Calf Days tour & trade show held in Oronoco, MN for \$100.

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7. Consider write-in for District 1 SWCD Board Supervisor.
8. Consider raising FSA staff contributions to federal maximum of \$3050.
9. Consider addition to SWCD staff.
10. Consider stipend to individuals not on District healthcare.
11. Consider changing primary contact for Quickbooks from Anne K. to Riley Buley.

VII. Accounts Payable

1. Approve December accounts payable
2. Supervisor volunteer for statement opening and check review

VIII. Adjournment

Upcoming Events and Meetings

Regular District Board Meeting (5pm)	December 15, 2022
BALMM Meeting	December 21, 2022
Christmas Day Observed – Office Closed	December 26, 2022
New Year's Day Observed – Office Closed	January 2, 2023
Martin Luther King Day – Office Closed	January ??, 2023
Regular District Board Meeting (5pm)	January 19, 2023
Annual Planning Meeting & Recognition Luncheon	January 19, 2023
Root River 1W1P Policy Committee Meeting (9:00am)	January 30, 2023