

DISTRICT REGULAR BOARD MEETING

Thursday, July 21, 2022

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer, Eunice Biel, Travis Willford, Tim Gossman, Dwayne Ostrem

MEMBERS ABSENT:

OTHERS PRESENT: Mindy Williamson, Duane Bakke

Chair Gossman called the meeting to order at 4:36 P.M. A quorum is present.

I. Approval of Agenda

Motioned by Willford seconded by Tesmer to approve the agenda.

Affirmative: Gossman, Biel, Ostrem, Willford, Tesmer Opposed: none.

Motion carried.

II. Treasurer's Report

1. Approve June 2022 Treasurer's Report

Motioned by Tesmer seconded by Willford to approve the June 2022

Treasurer's report, subject to audit. Affirmative: Biel, Willford, Ostrem, Gossman. Opposed: none. Motion carried.

2. Approve April-June 2022 Supervisor's Vouchers

Motioned by Biel seconded by Ostrem to approve the April-June 2022 Supervisor's Vouchers. Affirmative: Biel, Tesmer, Willford, Ostrem, Gossman. Opposed: none. Motion carried.

III. Secretary's Report

1. Approve Secretary's Report – June 14, 2022 Regular Meeting Minutes

Motioned by Tesmer seconded by Biel to approve the June 14, 2022

Regular Meeting Minutes. Affirmative: Biel, Tesmer, Willford, Ostrem, Gossman. Opposed: none. Motion carried.

2. Authorize Fillmore SWCD Supervisor Board Chair to sign the June 14, 2022 Regular Meeting Minutes. Motioned by Tesmer seconded by Willford to approve the Board Chair to sign the June 14, 2022 Regular Meeting Minutes. Affirmative: Gossman, Biel, Willford, Ostrem, Tesmer.
Opposed: none. Motion carried.

IV. Consent Agenda

Motioned by Tesmer seconded by Willford to approve the following consent agenda items.

1. Secretary's Report – June 14, 2022 Regular Board Meeting Minutes.
2. Payment of cost share contract SDW-22-02, William Wright, Reverse Osmosis, in the amount of \$2,000 utilizing the Safe Drinking Water in SE MN funds.
3. Payment of cost share contract SDW-22-01, Reverse Osmosis, Justin Haake, in the amount of \$1,530 utilizing the Safe Drinking Water in SE MN funds.
4. Payment of contract DWP-WS-22-01, Robert Vagts, Well Sealing, in the amount of \$1,500 utilizing the Drinking Water Protection in SE MN funds.

Affirmative: Biel, Tesmer, Gossman, Willford, Ostrem. Opposed: none.
Motion carried.

V. Reports

1. Supervisor's Activity Reports

Willford – Special Board meeting

Tesmer – Statement Opening, Personnel items, special board meeting, Resolution Meeting, TSA, 1W1P

Gossman- Personnel Items, special board meeting

Ostrem – Nothing to report

Biel – Special Board meeting, Resolution meeting, field days

2. Staff Reports

- A. A written report was included in the board packets.
- B. Drinking Water Protection in SE MN grant reconciliation review
- C. Server & Technology Updates

3. Administrator's Report

4. NRCS Report

- A. Review of O&M for East Willow Creek Watershed Dams (DA1 & FD28)

5. County Report

Bakke noted there will be an invitation to attend a board meeting for an allocation request.

VI. Old Business

1. Consider changing of locks

Motioned by Tesmer seconded by Ostrem to accept the bid from Roger's Lock & Key. Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

V1. New Business

- 1. Consider length of service step increase for Employee #23033 from Grade 4, Step 4 to Grade 4 Step 5, effective July 31, 2022. Motioned by Biel seconded by Tesmer to approve a service step increase for Employee #23033 from Grade 4, Step 4 to Grade 4 Step 5, effective July 31, 2022. Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.
- 2. Consider Fillmore County allocation request for 2023
Motioned by Tesmer seconded by Willford to approve the 2023 Fillmore County allocation request up to \$230,000.00. Affirmative: Willford, Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
- 3. Consider District Tele-Working Policy
Discussion. No motion.

4. Consider contract DWP-WS-22-02, David Boland, in the amount of \$1,500 utilizing the Drinking Water Protection in SE MN funds. Motioned by Tesmer seconded by Ostrem to approve the June 2022 payables. Affirmative: Willford, Biel, Gossman, Tesmer. Opposed: none. Motion carried.
5. Consider Renewal of Health Care Savings Plan contract with MSRS. Motioned by Tesmer seconded by Biel to renew the Health Care Savings Plan contract with MSRS. Affirmative: Willford, Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
6. Consider SE Volunteer Nitrate Monitoring Network agreement with Olmstead County Soil & Water District. Motioned by Willford seconded by Tesmer to approve the SE Volunteer Nitrate Monitoring Network agreement with Olmstead County Soil & Water District. Affirmative: Willford, Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
7. Consider writing a written consent to Further in which the SWCD acknowledges Assignment of the Agreements from MII Life to Further Operations, LLC and that the Agreements will remain in full force and effect in accordance with their terms with Further Operations, LLC as the go forward service provider. Motioned by Tesmer seconded by Ostrem to approving Mindy Williamson to write and sign a letter acknowledging the change. Affirmative: Willford, Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
8. Consider approval of Mindy Williamson to write and sign consent letter for the name change of Further. Motion was made in previous item

Bakke Exit 6:03

9. Consider Amendment to contract RR1W1P FY20-03, Dwayne Ostrem, increasing cost share by \$6,995.84 utilizing RR1W1P 2020/2021 funds. Motioned by Biel seconded by Tesmer to approve amendment to contract RR1W1P FY20-03. Affirmative: Willford, Biel, Gossman, Tesmer. Opposed: none. Abstain: Ostrem Motion carried.

Ostrem Exits 6:07

10. Consider payment of cost share contract RR1W1P FY20-03, Dwayne Ostrem, in the amount of \$31,268.65 utilizing RR1W1P 2020/2021 Funds. Motioned by

Willford seconded by Tesmer to approve payment of contract RR1W1P FY20-03.
Affirmative: Willford, Biel, Gossman, Tesmer. Opposed: none. Motion carried.

Ostrem Enters 6:09

11. Consider Professional and Technical Services Contract, SWIFT Contract No. 213151 between the State of Minnesota and the Fillmore Soil and Water Conservation District for the Observation Well Program. Motioned by Biel seconded by Willford to approve Contract No. 213151 with the State of MN for the Observation Well Program. Affirmative: Willford, Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

VII. Accounts Payable

1. Approve July 2022 accounts payable

Motioned by Willford seconded by Biel to approve the July 2022 payables.
Affirmative: Willford, Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

2. Supervisor volunteer for statement opening and check review

Chair Gossman asked for a volunteer for the statement opening and check review on Monday August 1, 2022. Ostrem volunteered.

VIII. Adjournment

Motioned by Willford seconded by Biel to adjourn the meeting. Affirmative: Gossman, Tesmer, Biel, Ostrem, Willford. Opposed: none. Motion carried.

The meeting was adjourned at 6:18 P.M.

Respectfully Submitted,

Dwayne Ostrem,
Fillmore SWCD Board Secretary