

## DISTRICT REGULAR BOARD MEETING

Thursday, May 19, 2022

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

### MINUTES

MEMBERS PRESENT: Kathy Tesmer, Eunice Biel, Tim Gossman, Dwayne Ostrem

MEMBERS ABSENT: Travis Willford

OTHERS PRESENT: Anne Koliha, Mindy Williamson, Maggie Windingstad, Adam Beilke, Duane Bakke

Vice Chair Tesmer called the meeting to order at 5:02 P.M. A quorum is present.  
Chair Gossman Enters 5:03 P.M.

#### **I. Approval of Agenda**

Motioned by Tesmer seconded by Ostrem to approve the agenda.

Affirmative: Gossman, Biel, Tesmer, Ostrem. Opposed: none. Motion carried.

#### **II. Treasurer's Report**

##### **1. Approve April 2022 Treasurer's Report**

Motioned by Ostrem seconded by Biel to approve the April 2022

Treasurer's report, subject to audit. Affirmative: Biel, Tesmer,

Gossman, Ostrem. Opposed: none. Motion carried.

##### **2. Approve Root River 1W1P balance sheet.**

Motioned by Tesmer seconded by Ostrem to approve the RR1W1P

Balance Sheet. Affirmative: Biel, Tesmer, Gossman, Ostrem. Opposed: none. Motion carried.

#### **III. Consent Agenda**

Motioned by Tesmer seconded by Biel to approve the following consent agenda items.

1. Secretary's Report – April 21, 2022 Regular Board Meeting Minutes.

2. Payment of cost-share contract WB22-06, Dale & Sharon Greene, Farmstead windbreak, in the amount of \$261.00 utilizing District cost-share funds.
3. Payment of cost-share contract WB22-01, Craig Henry, Farmstead windbreak, in the amount of \$468.00 utilizing District cost-share funds.
4. Payment of cost-share contract WB22-02, Craig Henry, Farmstead windbreak, in the amount of \$360.00 utilizing District cost-share funds.
5. Payment of cost-share contract WB22-05, Brandon & Brittney Peterson, Farmstead windbreak, in the amount of \$171.00 utilizing District cost-share funds.
6. Payment of cost-share contract WB22-04, Connor Keene, Farmstead windbreak, in the amount of \$648.00 utilizing District cost-share funds.

Affirmative: Biel, Tesmer, Gossman, Ostrem. Opposed: none. Motion carried.

#### **IV. Reports**

##### **1. Supervisor's Activity Reports**

Willford – Absent

Tesmer – Statement Opening, Education Committee meeting

Gossman- Reminder Friends of the RR event coming up

Ostrem – Nothing to report

Biel – Awards Night, Education Committee meeting

##### **2. Staff Reports**

A written report was included in the board packets.

A. Tree Report

3. Administrator's Report

- A. SWCD Supervisor Filing Period District 1 & 2  
Reminder of filing period
- B. LCCMR grant application w/ DNR on stream channel restoration  
Koliha updated Board about a grant the SWCD is collaborating on with the DNR
- C. Tree removal at the Conservation Building  
Koliha reported the contract with Stork has been voided and will work with the Forester to get an updated plan for the Conservation Building.

4. NRCS Report

A written report was included in the board packets

5. County Report

Nothing to report

6. BWSR Report

Beilke touched on a soil health grant that is reopening as it didn't generate enough interest in the first round. Climate change mitigation funds will likely be spread out amongst SWCD's. BWSR Academy will be held in person in the Fall. As a follow up to the roadside maintenance resolution from the Fillmore SWCD Beilke shared there will likely be a Highways for Habitat program passing soon.

**V. Old Business**

1. Discuss nominations for 2022 Outstanding Conservationist (District 4)

Discussion ensued. Will try to have a nominee by next Board meeting

2. Consider payment of Cost Share Contract WB22-03, Eunice Biel, Farmstead Windbreak, in the amount of \$513.00 utilizing District Cost Share funds.

Motioned by Tesmer seconded by Ostrem to approve contract WB22-03 in the amount of \$513.00. Affirmative: Gossman, Ostrem, Tesmer. Opposed: none. Abstained: Biel. Motion carried.

**V1. New Business**

- 1. Consider longevity pay for employee #23008 for 20 years of service in the amount of \$480.00. Motioned by Ostrem seconded by Biel to approve longevity

pay for employee #23008 for 20 years of service in the amount of \$480.00.  
Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

2. Consider renewal of Civil 3D Commercial single-user software for 3-year subscription in the amount of \$6,600.00. Motioned by Tesmer seconded by Ostrem to approve renewal of Civil 3D Commercial single-user software for 3-year subscription in the amount of \$6,600.00. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
3. Consider sponsorship of 2022 Fillmore County Fair Awards (2021: \$150). Motioned by Ostrem seconded by Tesmer to approve sponsorship of 2022 Fillmore County Fair Awards in the amount of \$150.00. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
4. Consider Cost-share contract RR1W1P20-07, Gerald Peter, for Grade Stabilization Structure, in the amount of \$11,016.04. Motioned by Tesmer seconded by Ostrem to approve Cost-share contract RR1W1P20-07, Gerald Peter, for Grade Stabilization Structure, in the amount of \$11,016.04. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
5. Consider FY2022 State of MN BWSR Watershed-based Implementation Funding Grant Agreement C22-0480 Root River 1W1P 2022-2023. Motioned by Ostrem seconded by Biel to approve FY2022 State of MN BWSR Watershed-based Implementation Funding Grant Agreement C22-0480 Root River 1W1P 2022-2023. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

Maggie Leaves 6:10 P.M.

6. Discuss scholarships for returning college students and high school students. Motioned by Gossman seconded by Ostrem to award two \$500.00 Scholarships for graduating High School Seniors. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
7. Discuss Tree Planter Maintenance Motioned by Ostrem seconded by Biel to have planter assessed and approval of costs to fix the planter entirely up to \$500.00. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.
8. Consider cost share contract FY20-02, Dan Hanson, for Pre construction cover, in the amount of \$1500.00. Motioned by Ostrem seconded by Biel to approve cost share contract FY20-02 in the amount of \$1500.00. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

**V11. Accounts Payable**

1. Approve May 2022 accounts payable

Motioned by Tesmer seconded by Ostrem to approve the May 2022 payables. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

2. Approve Root River 1W1P accounts payable. Motioned by Biel seconded by Tesmer to approve the RR1W1P payables. Affirmative: Biel, Gossman, Ostrem, Tesmer. Opposed: none. Motion carried.

3. Supervisor volunteer for statement opening and check review

Gossman asked for a volunteer for the statement opening and check review on Wednesday June 1, 2022. Willford was volunteered.

**VIII. Adjournment**

Motioned by Ostrem seconded by Biel to adjourn the meeting. Affirmative: Gossman, Tesmer, Biel, Ostrem. Opposed: none. Motion carried.

The meeting was adjourned at 6:25 P.M.

Respectfully Submitted,

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Dwayne Ostrem,  
Fillmore SWCD Board Secretary