

DISTRICT REGULAR BOARD MEETING

Thursday, September 15, 2022

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer, Eunice Biel, Travis Willford

MEMBERS ABSENT: Dwayne Ostrem, Tim Gossman

OTHERS PRESENT: Mindy Williamson, Nichole Sternquist (NRCS)

Vice Chair Tesmer called the meeting to order at 5:02 P.M. A quorum is present.

I. Approval of Agenda

Motioned by Willford seconded by Biel to approve the agenda.

Affirmative: Biel, Tesmer, Willford Opposed: none. Motion carried.

II. Treasurer's Report

1. Approve August 2022 Treasurer's Report

Motioned by Willford seconded by Biel to approve the August 2022

Treasurer's report, subject to audit. Affirmative: Biel, Tesmer, Willford.

Opposed: none. Motion carried.

III. Consent Agenda

1. Approve Secretary's Report – August 18, 2022 Regular Meeting Minutes

Motioned by Willford seconded by Biel to approve the consent agenda.

Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.

IV. Reports

1. O&M Review

2. Supervisor's Activity Reports

Willford – Check Detail

Tesmer – Nothing to report

Gossman- Absent

Ostrem – Absent

Biel – RIPE in MN. MN is one of four states to receive these funds.

3. Staff Reports

A written report was included in the board packets.

4. Administrator's Report

- A. Office Building Update
- B. New Website
- C. Brightsdale Dam Restoration Project
- D. MACDE Presentation
- E. Router Update
- F. CB Gravel Update

Motion by Willford seconded by Biel to approve up to \$200.00 worth of gravel to be brought onto the CB parking lot. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.

- G. 6th Grade Conservation Day

5. NRCS Report

Written report included in the board packet

6. County Report

Absent

V. Old Business

1. Consider Board Vice Chair to sign Secretary's Minutes from the Special Board Meeting on July 12, 2022. Motioned by Willford seconded by Biel to approve the Secretary's Minutes from the Special Board Meeting on July 12, 2022. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.
2. Consider Board Vice Chair to sign Secretary's Minutes from the Regular Board meeting on July 21, 2022. Motioned by Willford seconded by Biel to approve the Secretary's Minutes from the Special Board

Meeting on July 21, 2022. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.

V1. New Business

1. Consider approval of Mindy Williamson to reinvest CD#65093 at the approved depository with the highest rate. Motioned by Willford seconded by Biel to approve Mindy Williamson to reinvest CD#65093 at Rushford State Bank at the rate of 2.25%. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.
2. Consider approval of Flat-Rate Conservation Practice Assistance Contract RR1W1P-22-01 Travis Grover, Cover Crop implementation of 50 acres/yr. at \$34.90/acre over a three-year period, utilizing RR1W1P funds in the amount of \$5,235.00. Motioned by Willford seconded by Biel to approve Flat-Rate Conservation Practice Assistance Contract RR1W1P-22-01 Travis Grover, Cover Crops. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried
3. Consider approval of Flat-Rate Conservation Practice Assistance Contract LCFY19-07 Dan Miller, Grade Stabilization Structure in the amount of \$18,760.00 utilizing \$3,046.58 from Local Capacity FY2019 and \$15,713.42 from FY2020 State Cost Share. Motioned by Biel seconded by Willford to approve Flat-Rate Conservation Practice Assistance Contract LCFY19-07 Dan Miller, Grade Stabilization Structure. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried
4. Consider registration and lodging for staff to attend 2022 BWSR Academy. Motioned by Biel seconded by Willford to approve Mindy Williamson, Nikki Wheeler & Sara West to attend BWSR Academy training October 25-27th. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried
5. Consider FY23 Clean Water Fund SWCD Buffer Implementation and Local Capacity Services Request for \$25,500.00 and \$133,670.00, respectively. Motioned by Willford seconded by Biel to approve FY23 Clean Water Fund SWCD Buffer Implementation and Local Capacity Services Request for \$25,500.00 and \$133,670.00. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.

6. Consider signing the Maintenance Inspection Sheet for the East Willow Creek Watershed Dams. Motioned by Willford seconded by Biel to approve signing the Maintenance Inspection Sheet for the East Willow Creek Watershed Dams. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.
7. Consider sponsoring the NEFGC's 2022 Annual Bus Tour. Motioned by Biel seconded by Willford to use Soil Health Tech funds in the amount of \$250.00 for sponsorship of NEFGS's 2022 Annual Bus Tour. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.
8. Consider approval of Board Vice Chair to sign September 15, 2022 Regular Board Minutes. Motioned by Willford seconded by Biel to approve Board Vice Chair to sign September 15, 2022 Regular Board Minutes. Affirmative: Biel, Tesmer, Willford. Opposed: none. Motion carried.

VII. Accounts Payable

1. Approve September 2022 accounts payable

Motioned by Willford seconded by Biel to approve the September 2022 payables. Affirmative: Willford, Biel, Tesmer. Opposed: none. Motion carried.

2. Supervisor volunteer for statement opening and check review

Vice Chair Tesmer asked for a volunteer for the statement opening and check review on Monday October 3, 2022. Tesmer volunteered.

VIII. Adjournment

Motioned by Biel seconded by Willford to adjourn the meeting. Affirmative: Tesmer, Biel, Willford. Opposed: none. Motion carried.

The meeting was adjourned at 6:32 P.M.

Respectfully Submitted,

Kathy Tesmer,
Fillmore SWCD Board Vice Chair