

DISTRICT REGULAR BOARD MEETING

Thursday, February 17, 2022

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer, Travis Willford, Eunice Biel, Tim Gossman, Dwayne Ostrem

MEMBERS ABSENT:

OTHERS PRESENT: Anne Koliha

Chair Gossman called the meeting to order at 4:50 P.M. A quorum is present.

I. Approval of Agenda

Motioned by Tesmer seconded by Biel to approve the agenda.

Affirmative: Gossman, Biel, Tesmer, Ostrem. Opposed: none. Motion carried.

II. Treasurer's Report

1. Approve January 2022 Treasurer's Report

Motioned by Tesmer seconded by Ostrem to approve the January 2022

Treasurer's report, subject to audit. Affirmative: Biel, Tesmer,

Gossman, Ostrem. Opposed: none. Motion carried.

2. Approve Supervisor Ostrem October-December 2021 vouchers.

Motioned by Tesmer seconded by Biel to approve Supervisor Ostrem's

October-December 2021 vouchers. Affirmative: Biel, Tesmer, Gossman.

Opposed: none. Ostrem Abstained. Motion carried.

III. Consent Agenda

Motioned by Tesmer seconded by Ostrem to approve the following consent agenda items.

1. Consider payment of contract DWP-WS-21-19 Paul Graff, Well Sealing, in the amount of \$1,500.00 utilizing the Drinking Water Protection in SE MN funds.
2. Consider final payment of contract DWPG-CP-2020-02 Kevin Tesmer, Nitrogen Timing Rate Plot in the amount of \$800.00 utilizing the Drinking Water Protection in SE MN funds.
3. Consider final payment of Nitrogen Trial Plot incentive to crop advisor, Van Laron, DWP-CP-2020-02 in the amount of \$400.00 utilizing the Drinking Water Protection in SE MN funds.
4. Consider final payment of Nitrogen Trial Plot incentive to crop advisor, Rick Beltz, DWP-CP-2020-05 in the amount of \$400.00 utilizing the Drinking Water Protection in SE MN funds.
5. Partial Payment of Nitrogen Rate Incentive DWPG-2021-22, Kurt Raaen in the amount of \$1,000.00 utilizing the Drinking Water Protection in SE MN funds.

Affirmative: Gossman, Biel, Tesmer, Ostrem. Opposed: none. Motion carried.

IV. **Reports**

Supervisor Travis Willford entered meeting at 4:55 p.m.

1. Supervisor's Activity Reports

Willford – presented information received from County Attorney Corson in regards to Open Meeting Law, Holding Virtual Meetings, and requesting Exit Interview of Employee

Tesmer – Statement Opening, attended RC&D meeting and JPB meeting

Gossman- nothing to report

Ostrem – been working with Lance on the Soil Health Event being held in Spring Valley Feb. 18, mentorship work with Koliha

Biel – meeting with MASWCD on resolution on climate change and how MDA is looking to apply for USDA funds on a pilot program

2. Staff Reports

A written report was included in the board packets.

3. Administrator's Report

- A. MASWCD Dues: Information on how dues are calculated gathered from LeAnn Buck – they are calculated with some formulas that split amounts between districts and also based on taxing capacity of the County – increase this year due to loss of revenue from not having a convention in 2020.
- B. 2021 High School Scholarship Winner Update: Koliha shared letter received from Kaylor Soiney
- C. RCPP Grant Dollars: Two funding pots, Classic and AFA. Require 1:1 match of state dollars, best to look to do a possible regional application and have BWSR be the lead
- D. BWSR Grant: Water Quality & Storage Pilot Program: new pilot program through BWSR, requires 25% match of non-state funds, looking at projects that are shovel ready or close too shovel ready for applications
- E. MASWCD Legislative Update: SWCD Aid: Big push this year to meet and talk with our Legislative people to get them on board with utilizing some of the budget surplus in the form of SWCD Aid. Area 7 Supervisor Meeting has been scheduled for March 1 – email out remote link to supervisors to attend.
- F. Partnerships for Climate-Smart Commodities: funding to become available for large scale projects, this is what Supervisor Biel spoke on with MASWCD in regards to MDA taking lead for an application
- G. Midwest Cover Crop Initiative: new funding source that is coming through National Fish and Wildlife Foundation with partners of ADM and USDA, webinar next week with more information, possibly look at a regional approach since the funding is looking for larger scale acres
- H. Office Capacity: update findings of what other Districts in the SE Area are doing, also contacted BWSR and MASWCD for information.

Motioned by Ostrem and seconded by Willford to move from 25% to 50% staff capacity for the District based on regional survey and to request to have unlocked doors do to fire hazard until different doors with 'crash bars' are installed. Affirmative: Gossman, Biel, Willford, Ostrem, Tesmer. Opposed: none. Motion carried.

4. NRCS Report

A written report was included with board packets.

5. County Report

No report

V. Old Business

1. Approve supervisor's "Operating Rules, Guidelines and By-Law."
Motioned by Tesmer and seconded by Willford to approve supervisor's "Operating Rules, Guidelines and By-Law.". Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none. Motion carried
2. Secretary's Report December 30, 2021 Special Board Meeting Minutes
Motioned by Biel and seconded by Ostrem to approve the December 30, 2021 Special Board Meeting Minutes with corrections to the year.
Affirmative: Gossman, Biel, Willford, Tesmer, Ostrem. Opposed: none.
Motion carried.
3. Secretary's Report January 13, 2022 Special Board Meeting Minutes
No action taken

Tesmer left meeting at 6:01 p.m.

4. Consider approval of the Board Chair to sign the minutes from January 20, 2022 meetings (Annual Planning Meeting & Regular Board Meeting).
Motioned by Biel seconded by Ostrem to approve the Board Chair to sign the minutes from January 20, 2022 meetings (Annual Planning Meeting & Regular Board Meeting). Affirmative: Biel, Gossman, Willford, Ostrem.
Opposed: none. Motion carried
5. Consider approval of the Secretary's Report January 20, 2022 Annual Plan Board Meeting Minutes.
Motioned by Biel seconded by Willford to approve the Secretary's Report January 20, 2022 Annual Plan Board Meeting Minutes. Affirmative: Biel, Gossman, Willford, Ostrem. Opposed: none. Motion carried

6. Consider approval of Secretary's Report January 20, 2022 Regular Board Meeting Minutes.

Motioned by Biel seconded by Willford to approve the Secretary's Report January 20, 2022 Regular Board Meeting Minutes. Affirmative: Biel, Gossman, Willford, Ostrem. Opposed: none. Motion carried

V1. New Business

1. Consider re-investment of CD#65100 which matures on March 18 at the approved depository with the highest rate.

Motioned by Willford and seconded by Ostrem to approve re-investment of CD#65100 at an approved depository with the highest rate by maturity date of March 18. Affirmative: Biel, Ostrem, Willford, Gossman. Opposed: none Motion carried

2. Consider update of Corporate Authorization Resolution.

Motioned by Ostrem and seconded by Biel to approve update the Corporate Authorization Resolution. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried

3. Consider Anne Koliha as Administrator and Primary Contact for QuickBooks license number 4740-7473-3849-759 for the Fillmore County Soil and Water Conservation District.

Motioned by Biel and seconded by Ostrem to approve Anne Koliha as the Primary Contact for QuickBooks license number 4740-7473-3849-759 for the Fillmore County Soil and Water Conservation District. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried

4. Consider District Cost-share Contract WB22-07 Tim Melver, Farmstead Windbreak, in the amount of \$675.00.

Motioned by Ostrem and seconded by Biel to approve District Cost-share Contract WB22-07 Tim Melver, Farmstead Windbreak, in the amount of \$675.00. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried

5. Consider District Cost-share Contract WB22-04 Connor Keene, Farmstead Windbreak, in the amount of \$648.00.

Motioned by Willford and seconded by Biel to approve District Cost-share Contract WB22-04 Connor Keene, Farmstead Windbreak, in the amount of \$648.00. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried

6. Consider District Cost-share Contract WB22-05 Brittney Peterson, Farmstead Windbreak, in the amount of \$171.00.
Motioned by Willford and seconded by Ostrem to approve District Cost-share Contract WB22-05 Brittney Peterson, Farmstead Windbreak, in the amount of \$171.00. Affirmative: Gossman, Biel, Willford, Ostrem.
Opposed: none. Motion carried
7. Consider approval of Fee-For Service Work Order between Fillmore SWCD and Conservation Corps Minnesota & Iowa for a 2022 summer intern.
Motioned by Ostrem and seconded by Biel to approve the Fee-For-Service Work Order between Fillmore SWCD and Conservation Corps Minnesota & Iowa for a 2022 summer intern. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried
8. Consider authorizing the District Administrator to sign contract between Fillmore SWCD and the Minnesota Pollution Control Agency for the 2022-2023 Watershed Pollutant Load Monitoring grant.
Motioned by Willford and seconded by Ostrem to authorize the District Administrator to sign contract between Fillmore SWCD and the Minnesota Pollution Control Agency for the 2022-2023 Watershed Pollutant Load Monitoring grant. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none. Motion carried
9. Consider District Cost-share Contract WB22-06 Dale Greene, Farmstead Windbreak, in the amount of \$261.00.
Motioned by Biel and seconded by Willford to approve District Cost-share Contract WB22-06 Dale Greene, Farmstead Windbreak, in the amount of \$261.00. Affirmative: Gossman, Biel, Willford, Ostrem. Opposed: none.
Motion carried

V11. Accounts Payable

1. Approve February 2022 accounts payable
Motioned by Biel seconded by Ostrem to approve the February 2022 payables. Affirmative: Willford, Biel, Gossman, Ostrem. Opposed: none.
Motion carried.
2. Supervisor volunteer for statement opening and check review
Gossman asked for a volunteer for the statement opening and check review on Tuesday March 1, 2022. Willford volunteered.

VIII. Adjournment

Motioned by Willford seconded by Ostrem to adjourn the meeting.
Affirmative: Gossman, Biel, Ostrem, Willford. Opposed: none. Motion carried.

The meeting was adjourned at 6:33 P.M.

Respectfully Submitted,

Dwayne Ostrem,
Fillmore SWCD Board Secretary