
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

Minutes

DISTRICT REGULAR BOARD MEETING

Thursday, April 20, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Members Present: Travis Willford, Kathy Tesmer, Eunice Biel, Tim Gossman

Members Absent: Tim Gossman (entered at 5:19 pm)

Others Present: Riley Buley, Duane Bakke, Aaren Mathison.

Tesmer called meeting to order at 5:11 pm

Agenda

Oath of Office Jason T. Wetzel, representing District 2. To hold office until the first Monday in January following the next general election.

Willford motioned to approve J. Wetzel, as a board member representing District 2. Seconded by Biel.

Affirmative: Willford, Biel, Tesmer. Opposed: None. Motioned carried.

I. Approval of Agenda

Willford motioned to approve the meeting agenda. Seconded by Biel. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

Tim entered the meeting at 5:19 pm.

II. Treasurer's Report

1. Approve March 2023 SWCD Treasurer's Report

Biel motioned to approve the Treasurer's Report. Seconded by Willford. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

2. Approve Root River 1W1P Treasurer's Report

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2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,372,761.76	\$ -50,125.76

2022-2023 - Root River 1W1P - C22-0480			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 197,582.62	\$ 537,215.38

Willford motioned to approve the RR1W1P Treasurer’s Report. Seconded by Gossman. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

III. Consent Agenda

1. Secretary’s Report – March 16, 2023 Board Meeting Minutes.
2. Secretary’s Report – April 11, 2023 Special Board Meeting Minutes.
3. Consider approval of payment for Field to Stream producer participant, Terrance Pfaff, \$250, Lysimeter study.
4. Consider approval of payment for Field to Stream producer participant, Todd Hendrickson, \$250, Field Access.
5. Consider approval of payment for Field to Stream producer participant, Kent Dornink, \$1000, Lysimeter study.
6. Consider approval of payment for Field to Stream producer participant, Collin Jacobson, \$2000, EOF station.
7. Consider approval of payment for Field to Stream producer participant, Richard Johnson, \$1000, EOF station.
8. Consider approval of contract SH 23-01, Paul Graff, Prescribed Grazing, \$16,863.43 using Soil Health and RR1W1P funds.
9. Consider approval of contract, RR1W1P 20-07, Francis White, Grade Stabilization Structure, \$4,213.29, using RR1W1P funds.
10. Consider approval of contract RR1W1P WBIF 22-01, Brian Fingerson, Grade Stabilization Structure and Grassed Waterway, \$6,423, using RR1W1P funds.

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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11. Consider Root River 1W1P 2020-2021 Payables:
 - i. Fillmore SWCD in the amount of \$16,393.27
12. Consider Root River 1W1P 2022-2023 Payables:
 - i. Fillmore SWCD in the amount of \$43,491.76
 - ii. Root River SWCD in the amount of \$5,398.37
 - iii. SE TSA 7 in the amount of \$1,913.73
13. Consider approval of contract RR1W1P CL 22-03, Carter Lee, Prescribed Grazing, \$61,466.46 using RR1W1P funds.
14. Consider approval of contract RR1W1P FY20-10, Larry Sample, Grassed Waterway, \$5,141.25 using RR1W1P funds.
15. Consider approval of contract RR1W1P WBIF 22-02, Vernon Diederich, Grassed Waterway, \$14,400, using RR1W1P funds.
16. Consider approval of contract DWP 23-01, Alex Slifka, Well Sealing, \$1,500, using Drinking Water Protection Grant in SE MN funds.

Biel motioned to approve the consent agenda. Seconded by Gossman. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

IV. Reports

1. Supervisor Activity Report

Biel: Statement opening, special meeting, scholarship committee, regular meeting.

Gossman: Regular meeting, special meeting.

Tesmer: Application interview, special meeting, scholarship committee, regular meeting.

Willford: Regular meeting, interview, special meeting.

Wetzel: Regular meeting, supervisor training.

2. Staff Reports

- i. Paper report provided.

3. Administrator's Report

- i. SWCD Grade and Step update.
- ii. Landowner survey sent on Fillmore website and social media.
- iii. Conservation Crops Intern update/Future Interns.

4. NRCS Report

- i. Paper report provided.

5. County Report

- i. Animal unit cap increase.
- ii. Amish septic update.

V. Old Business

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VI. New Business

1. Consider approval of new cell phone and plan for District Administrator.

Discussed.

2. Consider approval of modifications to the Personnel Policy Handbook.

Delay approval of Personnel Policy Handbook.

3. Consider approval of modifications to the Operational Policy Handbook.

Discussed.

4. Consider approval of Cost Share Policy Document.

Discussed.

5. Consider Bacteria Test Kit coupon with purchase at tree sale.

Gossman motioned to approve \$10.00 bacteria test kit coupon. Seconded by Wetzel.

Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

6. Consider reinvestment of Certificate of Deposit #44382, at 1.7% currently, First Southeast Bank, maturity date 4/18/23.

Gossman motioned to approve CD deposit into Rushford State Bank. Seconded by Willford.

Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

7. Consider Fillmore SWCD Technical Assistance Support in WinLaC 1W1P. Soil Health Technician and Nutrient Management Specialist Support.

Gossman motioned to approve TA participation in WinLaC 1W1P. Seconded by Wetzel.

Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

8. Consider donation of Truax Drill, rental equipment, from Winona County SWCD.

Discussed and failed by lack of motion.

9. Consider Student Scholarship Award to Audrey Webster for the College Category, and Oliver Hoeltzle for the High School Category.

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Gossman motioned to approve \$500 Scholarships to the 2 participants. Seconded by Wetzel. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

10. Consider Fillmore SWCD participation in a MNDA Manure Nutrient Sensing Project as fiscal agent/project manager.

Gossman motioned to approve SWCD participation in MNDA Manure Sensing Project. Seconded by Biel. Affirmative: Gossman, Biel, Tesmer, Wetzel. Opposed: Willford. Motioned carried.

11. Consider Professional Service Agreement for Administrative Assistant to perform joint duties with Winona SWCD.

Willford motioned to approve Professional Service Agreement for Administrative Assistant. Seconded by Gossman. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

12. Approve Supervisor Voucher.

Willford motioned to approve supervisor voucher for Q1 2023. Seconded by Gossman. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned Carried.

VII. Accounts Payable

1. Approve March Accounts Payable.

Willford motioned to approve March Accounts Payable. Seconded by Wetzel. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

2. Supervisor volunteer for statement opening and check review.

Gossman volunteered to perform statement opening.

VIII. Adjournment

Gossman motioned to Adjourn. Seconded by Willford. Affirmative: Willford, Gossman, Biel, Tesmer, Wetzel. Opposed: None. Motioned carried.

Meeting Adjourned at 7:41 pm

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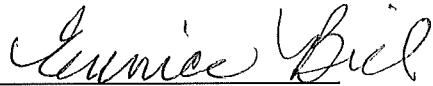
Upcoming Events and Meetings

Tree Pickup
Statement Opening and Check Review

April 27-28th, 2023

May xxx, 2023

Respectfully Submitted



Eunice Biel