
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, August 17th, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 - 1. Approve July 2023 SWCD Treasurer's Report
 - 2. Approve Root River 1W1P Treasurer's Report

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,376,371.41	\$ -53,735.41

2022-2023 - Root River 1W1P - C22-0480				
Payments	Terms	Received		Grant Terms
\$ 734,798.00	50%	05-26-2022		Executed 05-20-2022
\$ 587,838.00	40%			
\$ 146,959.00	10%			Expires 12-31-2024
Grant Total	Deposits	Disbursements	Encumbered	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 234,160.81	\$ 70,577.89	\$ 430,059.30

- III. Consent Agenda
 - 1. Secretary's Report – July, 2023 Board Meeting Minutes.
- IV. Reports
 - 1. Supervisor Activity Report
 - 2. Staff Reports

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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3. Administrator's Report
 - i. LCCMR Project Update
 - ii. 2024 Budget Outlook
4. NRCS Report
5. County Report
6. BWSR Report

V. Old Business

1. Recommendations for Outstanding Conservationist.

VI. New Business

1. Recommend staff 23033 for step increase to Grade 4 Step 6 starting on August 1, 2023.
2. Discuss need to add back sick time into Personnel Policy Handbook; other changes to benefits from recent MN legislation.
3. Approve adding Denice to F&M Bank, Merchants Bank and Rushford State Bank accounts.
4. Approve adding Denice to F&M Bank Digitoken app.
5. Approve Riley Buley as Administrators on the Records and Retention Policy, along with approval for Denice to throw away program papers.
6. Consider purchasing two phones from Verizon, not to exceed \$800 per phone, for Riley and Denice, to get into office accounts.
7. Discuss updates to RR1W1P budget and TSA meeting.
8. Building discussion updates.
9. *Approve the use Special District Project Funds, not to exceed \$10,000, to be used for moving of District offices, including staff time, moving equipment, and shredding services.*
10. *Consider Amendment and partial payment to contract of RR1W1P CI 22-03, Carter Lee, Fence Installation, from \$4,379 to \$11,374.60 using RR1W1P funds.*
11. *Consider final payment to contract RR1W1P FY20-10, Larry Sample in the amount of \$4,779.00, using RR1W1P funds.*
12. *Consider contract FY21-03, Katie Drewitz, Well Decommissioning, with the amount not to exceed \$1,500, utilizing State Cost Share funds.*

VII. Accounts Payable

1. Approve July Accounts Payable.
2. Supervisor volunteer for statement opening and check review.

VIII. Adjournment

Upcoming Events and Meetings

Statement Opening and Check Review

August xxx, 2023