

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965
Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415
www.fillmoreswcd.org

Minutes

DISTRICT REGULAR BOARD MEETING

Thursday, February 16, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Members Present: Kathy Tesmer, Eunice Biel, Travis Willford, Tim Gossman

Members Absent: None

Others Present: Riley Buley, Adam Beilke, Jason Wetzel, Duane Bakke

Tesmer called the meeting to order at 5:09 P.M., A quorum is present.

Agenda

I. Approval of Agenda

Motioned by Willford seconded by Gossman to approve the agenda. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

II. Treasurer's Report

1. Approve January 2023 SWCD Treasurer's Report

Motioned by Willford seconded by Biel to approve the Treasurer's Report. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

2. Approve Root River 1W1P Treasurer's Report

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,355,889.29	\$ -33,253.29

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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2022-2023 - Root River IWIP - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 116,459.16	\$ 618,338.84

Motioned by Willford seconded by Gossman to approve the RRIWIP Treasurer's Report. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

III. Consent Agenda

1. Consider final payment of contract DWPG-2022-01, Kevin Tesmer, Nitrogen Rate Trial Plot, in the amount of \$800 utilizing Drinking Water Protection in SE MN grant funds.
2. Consider final payment of contract DWPG-CP-2020-03, Robert Lamprecht, Nitrogen Rate Trial Plot, in the amount of \$800 utilizing Drinking Water Protection in SE MN grant funds.
3. Consider final payment of contract DW-21-06, McKinnen Gartner, Cover Crops, in the amount of \$900 utilizing Drinking Water Protection in SE MN grant funds.
4. Consider remittance payment of \$10.00 to Chuck Lee for overpayment on trees.
5. Consider Root River IWIP 2020-2021 Payables:
 - i. Mower SWCD in the amount of \$62,753.06
 - ii. Olmsted SWCD in the amount of \$41,232.10
6. Consider Root River IWIP 2022-2023 Payables:
 - i. Fillmore SWCD in the amount of \$16,371.84
 - ii. Mower SWCD in the amount of \$3,824.52
 - iii. Olmsted SWCD in the amount of \$17,749.80

Motion to remove secretary's report for the January board meeting minutes and annual planning meeting minutes from the consent agenda. Motioned by Gossman seconded by Willford. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

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Motioned by Gossman seconded by Willford to approve the consent agenda. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

7. Secretary's Report – January 26, 2022 Board Meeting Minutes

- Suggestions to modify dates.
- Modify personnel committee to Tesmer and Willford.
- Modify finance committee to Biel and Gossman.

Motioned by Biel seconded by Gossman, to approved meeting Minutes pending edits. Affirmative: Gossman, Biel, Tesmer, Willford. Opposed: None. Motion carried.

8. Secretary's Report – January 26, 2022 Annual Planning Minutes

- Change Supervisors names to last name in minutes.

Motioned by Biel, seconded by Gossman to approved meeting Minutes pending edits. Affirmative: Gossman, Biel, Tesmer, Willford. Opposed: None. Motion carried.

Introductions of Guests were made: Beilke, Wetzel, and Bakke.

IV. Reports

1. Supervisor Activity Report

Gossman: Attended regular and annual planning meeting.

Biel: Attended regular and annual planning meeting.

Tesmer: RR1W1P meeting recap. Discussed 5-year report consultant. Bank statement check. Attended Regular and annual planning meeting

Willford: Attended regular and annual planning meeting.

2. Staff Reports

Provided paper copy.

3. Administrator's Report

i. Native Seed Sale

ii. Article to MN Conservation Volunteer

iii. Buckthorn Control Program

iv. Crop insurance Program

v. New Staff Welcome Packet

Buley provided updates

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4. NRCS Report
Bronson provided updates via paper copy.
5. County Report
Bakke provided comments. Provided updates on other local meetings.
6. BWSR Report
Beilke updates on supervisor's report.

V. Old Business

1. Approve FY23 Budget

Motioned by Gossman seconded by Biel to approve the FY23 Budget. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

2. Discuss Administrator Assistant Position

Discussed position and details.

VI. New Business

1. Review PEIP Health Insurance changes to District.

Discussed insurance changes.

2. Consider MACDE annual dues of \$150.

Motioned by Biel seconded by Willford to approve the annual dues. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

3. Discuss wage for employee #23038.

Motioned by Willford seconded Gossman to approve cost of living adjustment to employee #23038 pay from \$17.5 to \$20. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

4. Discuss Local Working Group Meeting: possible date March 13th at 2pm, with March 14th backup.

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Discussed. Proposed a new time of March 13th at 10am.

- 5. Approve the Clean Water Fund One Watershed, One Plan Mid-Point Program Grant Agreement, Root River 1W1P, for \$35,868.

Motioned by Willford seconded by Gossman to approve the FY23 Budget. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.

VII. Accounts Payable

- 1. Approve January accounts payable

Motioned by Gossman seconded by Biel to approve January Accounts Payable. Affirmative: Gossman, Biel, Tesmer, Willford Opposed: None. Motion carried.


- 2. Supervisor volunteer for statement opening and check review

Willford volunteered for the statement opening and check review on Wednesday March 1st.

VIII. Adjournment

Motioned by Gossman seconded by Willford to Adjourn the meeting at 6:51pm

Respectfully Submitted



Eunice Biel

Upcoming Events and Meetings

Statement Opening and Check Review
Fillmore SWCD FCJ Newspaper Insert Published
Presidents' Day – Office Closed

February 7, 2023
February 2, 2023
February 20, 2023

