

## Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965  
Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415  
www.fillmoreswcd.org

### Minutes

#### DISTRICT REGULAR BOARD MEETING

Thursday, July 20th, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

**Members Present:** Travis Willford, Kathy Tesmer, Eunice Biel, Jason Wetzel

**Members Absent:** Tim Gossman

**Others Present:** Riley Buley, Duane Bakke, Denice Corbin, Tessa Olson

Tesmer called meeting to order at 5:04 pm.

I. Approval of Agenda

**Biel Motioned to approve the meeting agenda. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

II. Treasurer's Report

1. Approve June 2023 SWCD Treasurer's Report

**Willford Motioned to approve the Treasurer's Report. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

2. Approve Root River 1W1P Treasurer's Report

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,376,371.41	\$ -53,735.41

2022-2023 - Root River 1W1P - C22-0480				
Payments	Terms	Received		Grant Terms
\$ 734,798.00	50%	05-26-2022		Executed 05-20-2022
\$ 587,838.00	40%			
\$ 146,959.00	10%			Expires 12-31-2024
Grant Total	Deposits	Disbursements	Encumbered	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 234,160.81	\$ 70,577.89	\$ 430,059.30

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The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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*Motion to approve revision of prior Grant Cash Balance from \$422,087.64 to \$467,098.38 for May and June of 2023.*

**Biel Motioned to approve the RR1W1P Treasurer's Report with stated corrections. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

### III. Consent Agenda

1. Secretary's Report – June, 2023 Board Meeting Minutes.
2. Consider approval of contract DWP-01, Kevin Tesmer, Drinking Water Protection in the Karst Region Grant, Nitrogen Plot, not to exceed \$2,000.00.
3. Consider approval of contract DWP-02, Richard Rohrer, Drinking Water Protection in the Karst Region Grant, Nitrogen Plot Rate Trial, not to exceed \$2,000.00.
4. Consider approval of contract DWP-03, Mike Schmidt, Drinking Water Protection in the Karst Region Grant, Nitrogen Plot Rate Trial, not to exceed \$2,000.00.
5. Consider approval of contract DWP-04, Scott Herber, Drinking Water Protection in the Karst Region Grant, Nitrogen Plot Rate Trial, not to exceed \$2,000.00.
6. Consider approval of contract DWP-05, Steve Vangundy, Drinking Water Protection in the Karst Region Grant, Nitrogen Plot Time Trial, not to exceed \$2,000.00.
7. Consider approval of contract DWP-06, Mike Schmidt, Drinking Water Protection in the Karst Region Grant, Nitrogen Incentive Program, in the amount of \$1,080.00.
8. Consider approval of contract DWP-07, Justin Brown, Drinking Water Protection in the Karst Region Grant, University of Minnesota Nitrogen Recommendations for Fertilizing Corn, not to exceed \$2,000.00.
9. Consider approval of contract DWP-08, Keith Brown, Drinking Water Protection in the Karst Region Grant, Nitrogen Incentive, not to exceed \$2,000.00.
10. Consider approval of contract RR1W1P WBIF 22-02, Dale Egge, Root River One Watershed One Plan Funding, Grade Stabilization Structure, in the amount of \$21,530.00.
11. Consider approval of Contract for Services (Root River Field to Stream Partnership) between Fillmore Soil and Water Conservation District and Mower Soil and Water Conservation District.

**Willford Motioned to approve the Consent Agenda. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

### IV. Reports

1. Supervisor Activity Report  
**Biel: Regular meeting.**  
**Tesmer: Regular meeting. Check detail. MASCWD resolution meeting. TSA meeting.**  
**Willford: Regular meeting.**  
**Wetzel: None.**
2. Staff Reports  
**Paper report provided.**

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3. Administrator's Report
  - i. Building and tree update
  - ii. RR1WIP update
  - iii. Soil Health Tech position update  
**Wetzel Motioned to approve Riley to pursue moving Soil Health Tech to TSA. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**
4. FSA Report  
**Drought, emergency haying and grazing of CRP, County Committee elections.**
5. NRCS Report  
**Report provided.**
6. County Report  
**Supreme Court ruling on Amish grey water.**
7. BWSR Report  
**None received.**

### V. Old Business

1. Climate smart resolution recap.  
**Discussed.**
2. Recommendations for Outstanding Conservationist.  
**Biel Motioned to recommend individual for Outstanding Conservationist. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

### VI. New Business

1. Nitrate Community Groundwater Sampling inquiry.  
**Discussed.**
2. Approve Lawyer-reviewed revisions to the Personnel Policy Handbook.  
**Biel Motioned to approve revisions to Personnel Policy Handbook. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**
3. Approve Q2 Board Supervisor Per Diem and Mileage Vouchers.  
**Willford Motioned to approve Q2 Board Supervisor Per Diem and Mileage Vouchers. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**
4. Approve Fillmore SWCD County Funding Request.  
**Willford Motioned to approve Fillmore SWCD County Funding Request contingent on rewording the proposal sent to the County Board. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**
5. Approve SWCD Aid Resolution.  
**Willford Motioned to approve SWCD Aid Resolution. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

### VII. Accounts Payable

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1. Approve June Accounts Payable.

**Biel Motioned to approve June Accounts Payable. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

2. Supervisor volunteer for statement opening and check review.

**Biel volunteered for statement review on August 3rd.**

VIII. Adjournment

**Wetzel Motioned to adjourn. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motion carried.**

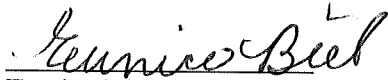
**Meeting adjourned at 7:01 pm.**

Upcoming Events and Meetings

Forestry Field Day  
Statement Opening and Check Review

July 26, 2023  
August 7th, 2023

**Respectfully submitted,**

  
**Eunice Biel**