

# Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

## DISTRICT REGULAR BOARD MEETING

Thursday, March 16, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

### Agenda

I. Approval of Agenda

II. Treasurer's Report

1. Approve February 2023 SWCD Treasurer's Report
2. Approve Root River 1W1P Treasurer's Report

<b>2020-2021 - Root River 1W1P - C20-9174</b>			
<b>Payments</b>	<b>Terms</b>	<b>Received</b>	<b>Grant Terms</b>
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
<b>Grant Total</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Grant Cash Balance</b>
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,355,889.29	\$ -33,253.29

<b>2022-2023 - Root River 1W1P - C22-0480</b>			
<b>Payments</b>	<b>Terms</b>	<b>Received</b>	<b>Grant Terms</b>
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
<b>Grant Total</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Grant Cash Balance</b>
\$ 1,469,595.00	\$ 734,798.00	\$ 117,034.16	\$ 617,763.84

III. Consent Agenda

1. Secretary's Report – February 16, 2022 Board Meeting Minutes.
2. Approve Grant Agreement for Clean Water Competitive Grant Program, Drinking Water Protection in the Karst Region, \$238,864.
3. Approve Grant Agreement for Soil Health Cost Share Grant, \$14,175.
4. Approve purchase of tree staples and mats for District Tree Sale Program, \$1,731.

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5. *Consider approval of contract WB23-01 Schultz Farms LLC-Chris Schultz, Farmstead Windbreak, in the amount of \$305.00.*
6. *Consider approval of contract WB23-02 Barbara Nelson, Farmstead Windbreak, in the amount of \$136.00.*
7. *Consider approval of contract WB23-03 Tracie & Dave Mensink, Farmstead Windbreak, in the amount of \$579.00.*
8. *Consider approval of contract WB23-04 Samantha Stevens, Farmstead Windbreak, in the amount of \$160.00.*
9. *Consider approval of contract WB23-05 Schultz Farms LLC-David Schultz, Farmstead Windbreak Renovation, in the amount of \$110.00.*
10. *Consider Root River IWIP 2022-2023 Payables:*
  - i. *Fillmore SWCD in the amount of \$575.00.*

### IV. Reports

1. Supervisor Activity Report
2. Staff Reports
3. Administrator's Report
  - i. Admin. Assistant Preparations and Posting
  - ii. SWCD Legislative Day at the Capitol
  - iii. Local Working Group Meeting
  - iv. Personnel Handbook Updates
  - v. Operational Policy Handbook Updates
  - vi. Payroll Updates
  - vii. District Rezoning
4. NRCS Report
5. County Report

### V. Old Business

### VI. New Business

1. Discuss Certificate of Deposit #65100 at Rushford State Bank. Renewal 3-18-23.
2. *Discuss Fillmore SWCD Grade and Step Scale.*
3. *Discuss Employee Evaluation Form Changes.*
4. *Consider step increase for Employee # 23034, contingent on the outcome of their annual review (April 2<sup>nd</sup>).*
5. *Consider approval of RIM Easement Work Order 23-22-W099 signed by Fillmore SWCD conservation tech.*

### VII. Accounts Payable

1. Approve February accounts payable.
2. Supervisor volunteer for statement opening and check review.

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### VIII. Adjournment

#### Upcoming Events and Meetings

SE MACDE Meeting  
Statement Opening and Check Review

March 23, 2023

April xxx, 2023