

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, May 18th, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 1. Approve April 2023 SWCD Treasurer's Report
 2. Approve Root River 1W1P Treasurer's Report

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,377,423.81	\$ -54,787.81

2022-2023 - Root River 1W1P - C22-0480			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 267,699.62	\$ 422,087.64

- III. Consent Agenda
 1. Secretary's Report – April 20, 2023 Board Meeting Minutes.
 2. Consider approval of Cost Share Document.
 3. Consider approval of 2023 Operational Policy Handbook.

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

4. Consider approval of contract FY21-02, Brian Fingerson, Well Decommissioning, \$1,000 using 2021 State Cost Share funds.
5. Consider approval of final payment, DWP-23-01, Alex Slifka, Well Sealing, \$1500, using Drinking Water Protection in SE MN funds.
6. Consider approval of final payment, WB23-01, Chris Schultz, Farmstead windbreak, in the amount of \$305.00 utilizing District cost-share funds.
7. Consider approval of final payment, WB23-02, Barb Nelson, Farmstead windbreak, in the amount of \$136.00 utilizing District cost-share funds.
8. Consider approval of final payment, WB23-03, Tracie Mensink, Farmstead windbreak, in the amount of \$579.00 utilizing District cost-share funds.
9. Consider approval of final payment, WB23-04, Sam Stevens, Farmstead windbreak, in the amount of \$160.00 utilizing District cost-share funds.
10. Consider approval of final payment, WB23-05, David Schultz, Farmstead windbreak renovation, in the amount of \$110.00 utilizing District cost-share funds.

IV. Reports

1. Supervisor Activity Report
2. Staff Reports
3. Administrator's Report
 - i. Building update
 - ii. Survey update
 - iii. Staff update
 - iv. Intern update
 - v. Tree Sales update
 - vi. Truax drill update
 - vii. Vehicle update
4. NRCS Report
5. County Report
6. BWSR Report

V. Old Business

1. Consider resolution to remove all former administrators off of district *accounts* including:
 - i. Ann Koliah
 - ii. Laura Christenson
 - iii. Donna Rasmussen
 - iv. Mindy Williamson
 - v. Sue Wiegrefe
 - vi. Jeanette Serfling

VI. New Business

1. Consider resolution submission.

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

2. Consider purchase of an additional district laptop.
3. Discuss implementation of a computer replacement plan.
4. Approve closing financials of Drinking Water Protections Grant in the SE region.
5. *Consider work clothing allowance for staff.*
6. *Consider extending 2023 windbreak policy through 2024 to Carrol Evers due to staff turnover and landowner communication.*
7. *Consider Sponsorship of Fillmore County 4-H.*
8. *Discuss Operating Rules, Guidelines and By-laws.*

VII. Accounts Payable

1. Approve April accounts payable.
2. Supervisor volunteer for statement opening and check review.

VIII. Adjournment

Upcoming Events and Meetings

Statement Opening and Check Review
Area 7 Supervisors Meeting

June xxx, 2023
June 27th, 2023