
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

Minutes

DISTRICT REGULAR BOARD MEETING

Thursday, May 18th, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Members Present: Travis Willford, Kathy Tesmer, Eunice Biel, Tim Gossman, Jason Wetzel

Members Absent:

Others Present: Riley Buley, Duane Bakke, Adam Beilke

Tesmer called meeting to order at 5:06 pm.

I. Approval of Agenda

Willford motioned to approve the meeting agenda. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Wetzel. Opposed: None. Motioned carried.

Gossman entered at 5:08.

II. Treasurer's Report

1. Approve April 2023 SWCD Treasurer's Report

Wetzel motioned to approve the Treasurer's Report. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

2. Approve Root River IWIP Treasurer's Report

2020-2021 - Root River IWIP - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$ 1,377,423.81	\$ -54,787.81

2022-2023 - Root River IWIP - C22-0480			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 267,699.62	\$ 422,087.64

Willford motioned to approve the RR1W1P Treasurer’s Report. Seconded by Gossman. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

III. Consent Agenda

1. Secretary’s Report – April 20, 2023 Board Meeting Minutes.
2. Consider approval of Cost Share Document.
3. Consider approval of 2023 Operational Policy Handbook.
4. Consider approval of contract FY21-02, Brian Fingerson, Well Decommissioning, \$1,000 using 2021 State Cost Share funds.
5. Consider approval of final payment, DWP-23-01, Alex Slifka, Well Sealing, \$1500, using Drinking Water Protection in SE MN funds.
6. Consider approval of final payment, WB23-01, Chris Schultz, Farmstead windbreak, in the amount of \$305.00 utilizing District cost-share funds.
7. Consider approval of final payment, WB23-02, Barb Nelson, Farmstead windbreak, in the amount of \$136.00 utilizing District cost-share funds.
8. Consider approval of final payment, WB23-03, Tracie Mensink, Farmstead windbreak, in the amount of \$579.00 utilizing District cost-share funds.
9. Consider approval of final payment, WB23-04, Sam Stevens, Farmstead windbreak, in the amount of \$160.00 utilizing District cost-share funds.
10. Consider approval of final payment, WB23-05, David Schultz, Farmstead windbreak renovation, in the amount of \$110.00 utilizing District cost-share funds.

Willford motioned to approve the Consent Agenda. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

IV. Reports

1. Supervisor Activity Report

Biel: Regular Board Meeting.

Gossman: Statement opening, regular board meeting.

Tesmer: MASWCD Meeting, regular board meeting, scholarship award meeting, farm day.

Willford: Regular board meeting, cost share committee meeting.

Wetzel: Statement opening, regular meeting, cost share.

1. Staff Reports

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- i. Paper report provided.
2. Administrator's Report
 - i. Building update
 - ii. Survey update
 - iii. Staff update
 - iv. Intern update
 - v. Tree Sales update
 - vi. Truax drill update
 - vii. Vehicle update
3. NRCS Report
 - EQIP ongoing
4. County Report
 - Feedlot update.
 - Granger Road update
5. BWSR Report

Adam gave legislative update, legacy bill, watershed implementation funding, soil health, environmental bill, others. Tax bill SWCD Aide.

V. Old Business

1. Consider resolution to remove all former administrators from district accounts including:
 - i. Ann Koliha
 - ii. Laura Christensen
 - iii. Donna Rasmussen
 - iv. Mindy Williamson
 - v. Sue Wiegrefe
 - vi. Jeanette Serfling

Gossman motioned to approve removal of all formal district administrators from District accounts. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

VI. New Business

1. Consider resolution submission.

Gossman motioned to approve submission. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

2. Consider purchase of an additional district laptop.

Gossman motioned to approve purchase of additional district laptop and docking stations. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

3. Discuss implementation of a computer replacement plan.

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Gossman motioned to approve purchase of additional district laptop and docking stations, one capable of technical services. Plan to do yearly evaluation for replacement of computers. Consider in annual meeting. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

4. Review closing financials of Drinking Water Protections Grant in the SE region.

Discussed.

5. Consider work clothing allowance for staff.

Willford motioned to approve \$40 allowance for staff yearly. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

6. Consider extending 2023 windbreak policy through 2024 to landowner due to staff turnover and landowner communication.

Gossman motioned to approve extension of windbreak policy to landowner. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

7. Consider Sponsorship of Fillmore County 4-H Fair Awards.

Willford motioned to approve \$150 sponsorship. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

8. Discuss Operating Rules, Guidelines and By-laws.

Discussed/ Supervisor signatures given.

9. Consider estimate from Solberg Welding for Stream Table, not to exceed (\$1800) from 2022-2023 Root River IWIP Civic Engagement Funds

Gossman motioned to approve welding quote. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

VII. Accounts Payable

1. Approve April accounts payable.

Willford motioned to approve April accounts payable. Seconded by Wetzel. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

2. Supervisor volunteer for statement opening and check review.

Willford volunteered for statement opening duty on June 2nd.

VIII. Adjournment

Wetzel motioned to Adjourn. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman, Wetzel. Opposed: None. Motioned carried.

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Meeting Adjourned at 6:56 pm

Upcoming Events and Meetings

Statement Opening and Check Review
Area 7 Supervisors Meeting

June 2, 2023
June 27th, 2023

Respectfully Submitted


Eunice Biel

Eunice Biel