
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, October 19, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

I. Approval of Agenda

II. Treasurer's Report

1. Approve September 2023 SWCD Treasurer's Report.
2. Approve Root River 1W1P Treasurer's Report.

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	\$1,423,793.78	\$ -101,157.70

2022-2023 - Root River 1W1P - C22-0480				
Payments	Terms	Received		Grant Terms
\$ 734,798.00	50%	05-26-2022		Executed 05-20-2022
\$ 587,838.00	40%			
\$ 146,959.00	10%			Expires 12-31-2024
Grant Total	Deposits	Disbursements	Encumbered	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 314,708.93	\$ 70,577.89	\$ 349,511.18

III. Consent Agenda

1. Secretary's Report – September, 2023 Board Meeting Minutes.
2. Consider approval of contract RRIW1P 22-07, Elijah Miller, Root River One Watershed One Plan Funding, Cover Crop, in the amount of \$7974.00.
3. Consider approval of contract RRIW1P 22-05, Isaac Miller, Root River One Watershed One Plan Funding, Cover Crop, in the amount of \$9408.00.

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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4. *Consider approval of contract RR1WIP 22-04, Dan Miller, Root River One Watershed One Plan Funding, Cover Crop, in the amount of \$15,000.00.*
5. *Approval of cancellation of contract FY21-02, Brian Fingerson, State Cost Share Funds, Well Decommissioning, in the amount of \$1000.00.*
6. *Consider Final payment of contract RR1WIP CI 22-03, Carter Lee, Root River One Watershed One Plan Funding, Well Installation, in the amount of \$19,990.95.*
7. *Consider approval of contract RR1WIP CI 22-02, Christopher Yule, Root River One Watershed One Plan Funding, Grade Stabilization and Grassed Waterway, in the amount of \$29,760.83.*

IV. Reports

1. Supervisor Activity Report
2. Staff Reports
3. Administrator's Report
 - i. Discuss Well Sampling Event Sponsorship
 - ii. Building Updates
 - iii. Discuss administrative assistant position
 - iv. Discuss Root River updates
 - v. Cover Crop policy
 - vi. Career Ladder discussion
4. NRCS Report
5. County Report
6. BWSR Report

V. Old Business

1. Recommendations for Outstanding Conservationist, Paul Graff/Graff Family Farms.

VI. New Business

1. Verify employee health insurance and consider request for addition of vision insurance for staff members.
2. Approve the use of Microsoft Teams and Phone for district operations.
3. Approve the Temporary Telework Agreement during Winter Weather.
4. Approve Staff attendance to BWSR Academy and the MASWCD Annual Convention.
5. Approve credit card charge to Minnesota Department of Health in the amount of no more than \$1,050.00 for Water Quality Laboratory accreditation program.
6. Approve Q3 2023 Supervisor per diem and mileage.
7. Discuss future Supervisor per diem payment method.
8. Discuss MDA 2-year contract position for a SE MN Nutrient Management Tech.
9. *Consider amendment and payment to contract RR1WIP 20-08, Grover Land, Inc., Root River One Watershed One Plan Funding, to increase cost-share from \$39,822.20 to*

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\$49,705.39 for a total increase of \$9883.00 due to MiEnergy bill and fence bill coming in higher than estimate.

10. *Discuss Fillmore SWCD's membership to NACD.*

VII. Accounts Payable

1. Approve September Accounts Payable.
2. Supervisor volunteer for statement opening and check review.

VIII. Adjournment

Upcoming Events and Meetings

2023 BWSR Academy - Brainerd
Statement Opening and Check Review

October 24-26
November xxx, 2023