

Fillmore Soil & Water Conservation District

902 Houston St., Box 45, Preston, Minnesota 55965

Phone: 507-887-0240, Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, May 16, 2024

5:00 PM

County Building

902 Houston Street Suite 3

Preston, MN 55965

Members Present: Kathy Tesmer, Eunice Biel, Travis Willford, Tim Gossman, Jason Wetzel

Other present: Dave Copeland, Riley Buley, Theresa Baker

Travis Willford called meeting to order at 5:03pm

Agenda

I. Approval of Agenda

Board discussed & approved updated agenda. Tesmer motioned to approve updated agenda. Seconded by Gossman Affirmative: Wetzel, Willford, Biel, Tesmer. Gossman Opposed: None motioned carried

II. Treasurer's Report

1. ~~Approve March~~ **Approve April 2024 SWCD Treasurer's Report: Tesmer motioned to approve April 2024 treasurer's second by Wetzel. Affirmative: Wetzel, Gossman, Willford, Biel, Tesmer. Opposed None**

2. **Approve Root River 1W1P Treasurer's Report: Riley indicated we are in reconciliation currently with RR 1W1P. Tesmer motioned to approve, Seconded by Biel. Affirmative: Willford, Biel, Gossman, Tesmer. Wetzel**

2022-2023 - Root River 1W1P - C22-0480			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 761,697.98	\$ -(26,899.98)

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2024-2025 - Watershed Base Implementation ARP – C22-0143			
Payments	Terms	Received	Grant Terms
\$ 1,150,475.00	50%	04-23-2024	Executed 04-08-2024
\$ 920,380.00	40%		
\$ 230,095.00	10%		Expires 12-31-2026
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 2,300,950.00	\$ 1,150,475.00	\$	\$

III. Consent Agenda

- Secretary's Report – April 2024 Board Meeting Minutes.
- Consider partial payment to Bruce Gilbeck, Contract DWP-04, Nitrogen Rate plot participation in the amount of \$250.00 utilizing funds from the Drinking Water Protection Grant in the Karst Region.
- Approve Contract DWP-34, Jacob Holst in the amount of \$2,000, **Preplant Incentive**, Utilizing funds from the Drinking Water Protection Grant in the Karst Region.
- Approve Contract DWP-35, Jary Holst, in the amount of \$2000, **Preplant Incentive**, Utilizing funds from the Drinking Water Protection Grant in the Karst Region.
- Approve Contract DWP-37, Steven Evers, in the amount of \$2,000 **Preplant Incentive**, Utilizing Funds from the Drinking Water Protection Grant in the Karst Region.
- Approve Contract DWP-36, Isaac Holst, in the amount of ~~\$680.00~~ \$4000.00 **Split Application Incentive**. Utilizing Funds from. Drinking Water Protection Grant in the Karst Region.
- Approve Contract DWP-38, Tom Miller, in the amount of \$680.00 **Split Application Incentive**, Utilizing funds from the Drinking Water Protection Grant in the Karst Region.
- Approve Contract DWP-WS06, Rob Love, in the amount of \$2,000, 351 Well Decommission, Utilizing funds from the Drinking Water Protection Grant in the Karst region.
- Approve Contract DWP-WS07, Rob Love, in the amount of \$2,000, 351 Well Decommission, Utilizing funds from the Drinking Water Protection Grant in the Karst region
- Approve Contract DWP-33, Jacob Siewert, in the amount of \$1680.00, Corn Split Application Utilizing funds from the Drinking water Protection Grant in the Karst Region.
- Approve Contract DWP-32, Kevin Siewert, in the amount of \$4,000, Corn Split Application, Utilizing funds from the Drinking water Protection Grant in the Karst Region.
- Approve Contract DWP-25, Hyde Park Holsteins, in the amount of \$4000.00, Corn Split Application, Utilizing funds from the Drinking water Protection Grant in the Karst Region.
- ~~Consider partial payment to Bruce Gilbeck, Contract DWP-04, Nitrogen Rate plot in the amount of \$250.00 utilizing funds from the Drinking Water Protection Grant in the Karst Region.~~

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Wetzel motioned to approve consent agenda, Seconded by Gossman. Affirmative: Biel, Willford, Wetzel, Tesmer, Gossman. Opposed: none Motion carried

V. Reports

1. Supervisor Activity Report

Willford: Regular Board meeting, Personnel mtg, Special Mtg.

Tesmer: Reg, Board Mtg, MASWCD Mtg. Scholarship Mtg

Wetzel: Reg Board Mtg., Working Mtg., Special Mtg.

Gossman: Reg, board mtg. Personnel mtg. Special Mtg.

Biel: Reg Board Mtg, Working Mtg. Special Mtg. Scholarship Mtg.

2. Staff Reports: Report Provided

3. Administrator's Report

a. Building update: Completion date could be as soon of August.

b. Discuss Check detail review: Riley checked with other districts on their process. He then discussed having a 3rd party to reconcile checking to be more consistent. Board agreed.

c. New Intern: Starts in June will be with us for 6th months from the Corp Intern program

d. Future grant inquiries: Discussed possible grants to apply for

e. Tree Sale 2024 review: Riley proved a spreadsheet with comparison between 23-24 tree Sales.

f. Soil Health Position Posting: A few applicants have applied, Deadline is 5/29.

4. NRCS Report: Spring Construction has been great. Several projects that were obligated these past 2 months have already been installed and certified. Grazing projects are coming along nicely and new sites will be getting looked at within the next 2 months. Staff is still getting obligations completed, new sites surveyed, Status reviews are being conducted not that nesting season has started. Local workshop went good, staff is getting great projects on the ground, our resources concerns continue to stay the same, Erosion/Water Quality/ Feed and Forage-These top 3 are able to be linked to our main practices 410,412,528 systems and 340

5. County Report: NA S Bakke absent

IV. Old Business

1. Secretary's Report —~~March~~ April 2024 Meeting Minutes

Biel motioned to approve April 2024 Meeting Minutes. Seconded by Wetzel. Affirmative: Wetzel, Tesmer, Biel, Gossman, Willford. Opposed None Motion Carried

V. New Business

1. Consider Amendment to Contract DWP-09, Bryton Miller, in the amount of **\$4,000.00 vs \$2,000** from **Preplant Incentive to Split Application Incentive** Utilizing funds from the Drinking Water Protection Grant in the Karst Region. Gossman motioned to approve contract, Seconded by Tesmer. Affirmative: Wetzel, Biel, Willford, Tesmer, Gossman.

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2. Review and Select Scholarship applications and select winner.: **2024Scholarship winner was announced by Education Committee: Layne Clemens from Chatfield. Motioned by Tesmer to approve seconded by Biel. Affirmative: Wetzel, Willford, Gossman, Biel, Tesmer Opposed: None motioned carried**
3. Review and Discuss MN DNR Ground Water Sampling Joint powers agreement and Consider Groundwater Monitoring Contract with Minnesota DNR, \$5000.00: **Tesmer Motioned to approve Biel Seconded: Affirmative: Wetzel, Gossman, Willford, Biel, Tesmer. Opposed: None motioned carried**
4. Review and discuss client/owner Services Agreement between Houston Eng. Inc and Fillmore Soil & Water Project # 8861-0003 (Root River PTMAApp benefits Estimator and Summary Tool (BEAST) spreadsheet. Lump sum fee \$7,900 **Tesmer Motioned to approve, Seconded by Wetzel. Affirmative: Biel, Wetzel, Gossman, Willford, Tesmer. Opposed: None motioned carried**
5. Consider pre-authorization of the Climate Smart Alliance Grant Agreement, \$375,000.00, to fund incentives for Climate Smart Agriculture. **Biel Motioned Seconded by Wetzel. Affirmative: Gossman, Tesmer. Willford, Biel, Wetzel. Opposed: None Motion carried.**
6. Consider Step increase for Employee # 23002 to a Grade 7 step 7. . **Biel Motioned Seconded by Wetzel. Affirmative: Gossman, Tesmer. Willford, Biel, Wetzel. Opposed: None Motion carried.**
7. Consider Landowner Agreement with Johnson Family Trust, Treatment needed to kill Bohemian Knotweed no later than 12/31/24. Signed agreement 5/9/24 from Landowner: Biel Motioned: Tesmer Motioned Seconded by Gossman. Affirmative: Gossman, Tesmer. Willford, Biel, Wetzel. Opposed: None Motion carried.
8. Consider Landowner Agreement with Jrg II LLC, Treatment needed to kill Bohemian Knotweed no later than 12/31/24. Signed agreement 5/10/24 from Landowner. Tesmer Motioned Seconded by Biel Affirmative: Gossman, Tesmer. Willford, Biel, Wetzel. Opposed: None Motion carried.
9. Consider Landowner Agreement with Brian Aldrich, Treatment needed to kill Bohemian Knotweed no later than 12/31/24. Signed agreement 5/10/24 from Landowner. Wetzel Motioned Seconded by Tesmer. Affirmative: Gossman, Tesmer. Willford, Biel, Wetzel. Opposed: None Motion carried.

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VI. Accounts Payable

1. Approve ~~March~~ April accounts payable: **Wetzel motioned to approve April accounts payable. Seconded by Tesmer. Opposed none: Affirmative: Willford, Gossman, Wetzel, Tesmer, Biel**
2. Supervisor volunteer for statement opening and check review: (June 3rd 2024)
Travis Willford volunteered

VII. Adjournment: **Gossman motioned to adjourn the meeting, Seconded by Wetzel. Affirmative: Willford, Biel, Tesmer, Gossman, Wetzel Opposed None.** **Meeting Adjourned at 6:00pm**

Upcoming Events and Meetings

New Building & Appreciation Luncheon	May 16, 2024
Root River 1W1P Policy Committee Mtg.	May 20, 2024
State Envirothon	May 20, 2024
Memorial Day (office:closed)	May 27, 2024
Statement Opening and Check Review	June 3, 2024
Juneteenth	June 19, 2024
Regular Board Meeting	June 20, 2024