

Fillmore Soil & Water Conservation District

902 Houston St., Box 45, Preston, Minnesota 55965

Phone: 507-887-0240, Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, February 15, 2024

5:00 PM

County Building

902 Houston Street Suite 3

Preston, MN 55965

Members Present: Travis Willford, Kathy Tesmer, Tim Gossman, Jason Wetzel, Eunice Biel

Others Present: Dave Copeland, Riley Buley, Doug Keen, Theresa Baker

Travis Willford called Meeting to order at 5:01pm

Agenda

I. Approval of Agenda

Tesmer motioned to approve the agenda with addition for Legislation Day to be added to New Business. Seconded by Gossman. Affirmation: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

II. Treasurer's Report

1. Approve January 2024 SWCD Treasurer's Report

Tesmer motioned to approve the January Treasurer's report. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

2. Approve Root River 1W1P Treasurer's Report

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,469,595.00	\$ 1,469,533.50	\$ -146,897.50

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2022-2023 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 637,958.11	\$ 99,839.89

Buley indicated that 2020-2021 RR1W1P-C20-9174 grant is closed. Tesmer motioned to approve Root River 1W1P Treasurers report. Second by Gossman. Affirmation: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

III. Consent Agenda

1. Consider partial payment to Justin Brown, Contract DWP-07, Nitrogen Incentive, in the amount of \$1000.00 utilizing the Drinking Water Protection Grant in the Karst Region.
2. Consider partial payment to Keith Brown, Contract DWP-08, Nitrogen Incentive, in the amount of \$1000.00 utilizing the Drinking Water Protection Grant in the Karst Region.
3. Consider partial Payment to Mike Schmidt, Contract DWP-06, Nitrogen Incentive, in the amount of \$540.00 utilizing the Drinking Water Protection Grant in the Karst Region.
4. Consider partial payment to Van Larson, Contract DWP-01, Nitrogen Rate plot, in the amount of \$250.00 utilizing the Drinking Water Protection Grant in the Karst Region.
5. Consider partial Payment to Richard Roher, Contract DWP-02, Nitrogen Rate plot, in the amount of \$1000.00 utilizing the Drinking Water Protection Grant in the Karst Region.
6. Consider partial Payment to Mike Schmidt, Contract DWP-03, Nitrogen Rate plot, in the amount of \$1000.00 utilizing the Drinking Water Protection Grant in the Karst Region.
7. Consider partial Payment to Steve VanGundy, Contract DWP-05, Nitrogen Rate & Timing plot, in the amount of \$1000.00 utilizing the Drinking Water Protection Grant in the Karst Region.

Gossman motioned to approve the consent agenda. Seconded by Beil. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

IV. Reports

1. Supervisor Activity Report:

Wetzel: Regular monthly meeting,

Tesmer: Regular monthly meeting, TSA Meeting,

Willford: Regular monthly meeting, Check Detail, Building Committee

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Gossman: Regular monthly meeting, BOWSER Presentation in Rochester

Beil: Regular monthly meeting

2. Staff Reports

Paper Report provided

3. Administrator's Report

a. Grant submission recap.

Buley reported on submission of BWSR Soil Health Staffing Grant and Climate Smart Grant.

b. Building RFP update:

Buley provided presentation of available funds for building project, presented the 3 bids to board.

c. South East Nitrate Response Discussion

Buley discussed.

d. Newspaper insert:

Provided to board to view, will post articles on Facebook and Website.

4. NRCS Report:

Buley read copy submitted by J. Bronson.

5. County Report:

N/A

V. Old Business

1. Confirm Board Committees.

Confirmed as listed:

Personnel: Willford, Gossman

Cost-Share: Willford, Wetzel

Finance: Wetzel, Gossman

Education: Biel, Tesmer

RR 1W1P Policy Committee: Gossman, Tesmer

Area VII SRF Joint Power Board: Tesmer, Biel

EQIP Local Work Group: Willford, Wetzel

Building Committee: Willford, Gossman

Forestry: Gossman, Wetzel

2. Secretary's Report – January 2024 Meeting Minutes and Special Board Meeting.

Tesmer Motioned to approve January 2024 board meeting minutes, with corrections

Seconded by Biel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed:

None: Motion carried.

VI. New Business

1. Discuss 2023 Vehicle updates.

Discussed

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2. Approve Peterson Company LTD. as 2023 auditor. Proposal of \$5,750.00

Tesmer motioned approval Seconded by Gossman, Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

3. Approve Building committee bid proposal selection.

Building committee proposed Reliable Contractors bid for new SWCD Building project.

Tesmer motioned approval to except proposal Seconded by Biel, Affirmative: Wetzel Willford, Tesmer, Biel, Gossman

4. Approve Transition of Soil Health Specialist position to the SE TSA 7 JPB.

Tesmer motioned approval for Soil Health Specialist transition to TSA. Seconded by Wetzel, Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

5. Approve the addition of Theresa Baker and removal of Denice Corbin from all district bank accounts.

Biel Motioned approval. Seconded by Gossman Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

6. Approve Contract DWP-09, Nitrogen Incentive: Pre Plant, Bryton Miller in the amount of \$2,000. Utilizing funds from the Drinking Water Protection in the Karst Region Grant

Tesmer Motioned approval. Seconded by Gossman. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman.

7. Approve Contract DWP-10, Nitrogen Incentive Pre Plant, Thomas Miller in the amount of \$2,000. Utilizing funds from the Drinking Water Protection Grant in the Karst Region.

Gossman Motioned approval. Seconded by Wetzel Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman.

8. Approve Contract DWP-13, Nitrogen Incentive Pre Plant, Amber Feine in the amount of \$2000. Utilizing funds from the Drinking Water Protection Grant in the Karst Region.

Tesmer Motioned approval. Seconded by Gossman. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman

9. Approve contract DWP-14, Nitrogen Incentive Pre Plant, Brad Thompson in the amount of \$2000. Utilizing funds from the Drinking Water Protection Grant in the Karst Region.

Gossman Motioned approval. Seconded by Wetzel Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman

10. Approve Contract DWP-15, Nitrogen Incentive Side Dressed, Brad Thompson in the amount of \$4000. Utilizing funds from the Drinking Water Protection Grant in the Karst Region.

Biel Motioned Approval. Seconded by Wetzel, Affirmative by Willford, Wetzel, Biel, Tesmer, Gossman

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11. Approve Contract CWP-16, Nitrogen Incentive Side Dressed, Wayne Ferden in the amount of \$1,520. Utilizing fund from the Drinking Water Protection Grant in the Karst Region.
Gossman Motioned Approval. Seconded by Biel, Affirmative: Tesmer, Biel, Willford, Wetzel Gossman.

VII. Accounts Payable

1. Approve January accounts payable
Gosman Motioned to approve January Accounts payable Seconded by Beil. Affirmative: Willford, Wetzel, Biel, Gossman, Tesmer.
2. Supervisor volunteer for statement opening and check review
Eunice Biel volunteered for statement opening and check review on March 4th at 9:00am

VIII. Adjournment

Gossman motioned to adjourn the meeting. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried. Meeting adjourned at 7:00 pm.

Upcoming Events and Meetings

Statement Opening and Check Review	February 2 2024
Fillmore SWCD FCJ Newspaper Insert Published	February 2, 2024
Presidents' Day – Office Closed	February 19, 2024
Root River 1 Watershed 1 Plan	February 26, 2024

Respectfully submitted

Jason Wetzel