
Fillmore Soil & Water Conservation District

902 Houston St., Box 45, Preston, Minnesota 55965

Phone: 507-887-0240, Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, January 18, 2024

5:00 PM

District Office Building

902 Houston Street

Preston, MN 55965

Members Present: Kathy Tesmer, Eunice Biel, Travis Wilford, Tim Gossman, Jason Wetzel

Others Present: Duane Bakke, Riley Buley, Nikki Wheeler

Kathy Tesmer called Meeting to order at 5 pm.

Agenda

I. Approval of Agenda

Wetzel motioned to approve the agenda with an edit to place December meeting minutes into old business. Seconded by Biel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

II. Treasurer's Report

1. Approve December 2023 SWCD Treasurer's Report

Biel motioned to approve the 2023 Treasurer's report. Seconded by Willford. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

2. Approve Root River 1W1P Treasurer's Report

2020-2021 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	03-19-2020	Executed 03-16-2020
\$ 587,838.00	40%	05-05-2022	
\$ 146,959.00	10%		Expires 12-31-2023
Grant Total	Deposits	Disbursements	Grant Cash Balance

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\$ 1,469,595.00	\$ 1,469,595.00	\$ 1,322,635.50	\$ -146,959.50
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2022-2023 - Root River 1W1P - C20-9174			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%		
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 734,798.00	\$ 573,417.07	\$ 161,380.93

Gossman motioned to approve Root River 1W1P Treasures Report. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

III. Consent Agenda

- ~~1. Secretary's Report December 2023 Board Meeting Minutes and Special Board Meeting.~~
2. Consider 2020-2021 RR1W1P payables:
 - i. TSA JPB in the amount of \$2,500
 - ii. Fillmore SWCD in the amount \$887.15
3. Consider 2022-2023 RR1W1P payables:
 - i. Dodge SWCD in the amount of \$118.20;
 - ii. Fillmore SWCD in the amount of \$59,743.94;
 - iii. Root River SWCD in the amount of \$54,356.89;

Gossman motioned to approve the consent agenda. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

IV. Reports

1. Supervisor Activity Report
Biel: Commissioner's ag meeting and regular board meeting
Gossman: Regular board meeting, forestry committee meeting
Tesmer: Check detail and regular board meeting
Wetzel: Commissioner's ag meeting and regular board meeting
Willford: regular board meeting

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2. Staff Reports
Paper report provided
3. Administrator's Report
 - a. FY2023 Budget recap
 - b. Grant submission recap.
 - c. Building RFP update
 - d. Election updates.
4. NRCS Report
5. County Report
Commissioner's report provided by Bakke.

V. Old Business

1. *Secretary's Report – December 2023 Board Meeting Minutes and Special Board Meeting.*

Gossman motioned to approve December board meeting minutes. Seconded by Willford. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None: Motion carried.

VI. New Business

1. Approve 2023 Q4 supervisors' vouchers

Gossman motioned to approve Q4 Supervisor's vouchers. Seconded by Willford. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None: Motion carried.

2. Appointment of Board committees.

Biel motioned to approve board committees as they are. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None: Motion carried.

Personnel: Tesmer, Willford

Cost Share: Willford, Wetzel

Finance: Biel, Gossman

Education: Biel, Tesmer

RR1W1P: Gossman, Tesmer (alternate)

Area JPB: Tesmer, Biel

EQIP: Willford, Wetzel

Building Committee: Willford, Gossman

Forestry: Gossman, Wetzel

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3. Travis Willford took over meeting as Chairman 2024

4. Set Board meeting Dates and times.

Biel motioned to approve board meetings the third Thursday of each month at 5 pm.

Seconded by Gossman. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

5. Set per diem and mileage rate

Biel motioned to approve a per diem rate of \$100 and mileage based off the current IRS rates.

Seconded by Gossman. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

6. Selection of District depositories

2023 depositories: All banks in Fillmore County including, but not exclusive to, Security, State Bank, Wykoff; First Southeast Bank, Canton and Harmony; Bank of the West, Mabel; First State Bank, Fountain; Home Federal Savings Bank, Spring Valley; First State Bank Minnesota, Spring Valley; Root River State Bank, Chatfield; Security State Bank, Spring Valley; Merchants Bank, Lanesboro and Rushford; Rushford State Bank, Rushford; and F & M Community Bank, Preston.

Willford motioned to approve the district depositories. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

7. Consider payment MASWCD annual due in the amount of \$7,077.92

Gossman motioned to approve MASWCD annual dues. Seconded by Willford. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

8. Consider payment of Midwest Forage Association annual dues in the amount of \$40.00.

Willford motioned to approve the Midwest forage association. Seconded by Biel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

9. Consider payment of SE SWCD Technical Support JPB in the amount of \$3,000

Gossman motioned to approve SE SWCD Technical Support dues. Seconded by Wetzel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

10. Consider continuation of SWCD Scholarships of 2, \$500 awards.

Willford motioned to approve two, \$500 scholarships. Seconded by Biel. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

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11. Consider Sponsoring U of M Cow- Calf Days - \$300.

Biel motioned to approve U of M Cow-Calf Days sponsorship. Seconded by Gossman.

Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

12. Approve 2024 Budget.

Willford motioned to approve the 2024 Budget. Seconded by Gossman. Affirmative: Wetzel,

Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

13. Discuss Soil Health Supplemental Staffing Grants and the Alliance for Advance Climate-Smart Agriculture Pilot Program.

Discussed

14. Approve work order contract from BWSR For Fillmore SWCD to operate the Reinvest In Minnesota program in the county, \$2,100.

Gossman motioned to approve RIM order contract. Seconded by Biel. Affirmative: Wetzel,

Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

15. Approval for computer invoice not to exceed \$5,000 in 2024.

Biel motioned to approve Computer invoice. Seconded by Wetzel. Affirmative: Wetzel,

Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

16. Consider Joint Powers Agreement for the 2024 RIM Program, not to exceed \$10,200 in reimbursable funds.

Willford motioned to approve RIM Program. Seconded by Wetzel. Affirmative: Wetzel,

Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

17. Election of officers

Board Chair: Willford

Vice Chair: Gossman

Secretary: Wetzel

Treasurer: Biel

Member: Tesmer

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Biel motioned to approve the election of officers, Gossman seconded. Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

VII. Accounts Payable

1. Approve December accounts payable

Tesmer motioned to approve December accounts payable. Seconded by Gossman.

Affirmative: Wetzel, Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried.

2. Supervisor volunteer for statement opening and check review

Already had volunteer.

VIII. Adjournment

Gossman motioned to adjourn the meeting. Seconded by Tesmer. Affirmative: Wetzel,

Willford, Biel, Tesmer, Gossman. Opposed: None. Motion carried. Meeting adjourned at 6:31 pm.

Upcoming Events and Meetings

New Year's Observed – Office Closed	January 1, 2024
Martin Luther King, Jr. Day – Office Closed	January 15, 2024
Annual Planning Meeting	January 18, 2024
Recognition Luncheon at Branding Iron	January 18, 2024
Statement Opening and Check Review	February 2, 2024
Fillmore SWCD FCJ Newspaper Insert Published	February 2, 2024
Regular board meeting February 15 th .	
Presidents' Day – Office Closed	February 19, 2024