
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

Minutes

DISTRICT REGULAR BOARD MEETING

Thursday, June 15th, 2023

5:00 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Members Present: Travis Willford, Kathy Tesmer, Eunice Biel, Tim Gossman

Members Absent: Jason Wetzel

Others Present: Riley Buley, Duane Bakke

Tesmer called meeting to order at 5:07 pm.

I. Approval of Agenda

Gossman Motioned to approve the meeting agenda. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

II. Treasurer's Report

1. Approve May 2023 SWCD Treasurer's Report

Willford Motioned to approve the Treasurer's Report. Seconded by Biel.

Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

2. Approve Root River 1W1P Treasurer's Report

| 2020-2021 - Root River 1W1P - C20-9174 | | | |
|---|-----------------|----------------------|---------------------------|
| Payments | Terms | Received | Grant Terms |
| \$ 734,798.00 | 50% | 03-19-2020 | Executed 03-16-2020 |
| \$ 587,838.00 | 40% | 05-05-2022 | |
| \$ 146,959.00 | 10% | | Expires 12-31-2023 |
| Grant Total | Deposits | Disbursements | Grant Cash Balance |
| \$ 1,469,595.00 | \$ 1,322,636.00 | \$ 1,377,423.81 | \$ -54,787.81 |

| 2022-2023 - Root River 1W1P - C22-0480 | | | |
|---|-----------------|----------------------|---------------------------|
| Payments | Terms | Received | Grant Terms |
| \$ 734,798.00 | 50% | 05-26-2022 | Executed 05-20-2022 |
| \$ 587,838.00 | 40% | | |
| \$ 146,959.00 | 10% | | Expires 12-31-2024 |
| Grant Total | Deposits | Disbursements | Grant Cash Balance |
| \$ 1,469,595.00 | \$ 734,798.00 | \$ 267,699.62 | \$ 422,087.64 |

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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Gossman Motioned to approve the RR1W1P Treasurer's Report. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

III. Consent Agenda

1. Secretary's Report – May, 2023 Board Meeting Minutes.

Gossman Motioned to approve the consent agenda. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

2. Approve signature of Treasurer's Report for May 19, 2022 meeting.

Tesmer Motioned to sign the Treasurer's report for May 19, 2022. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

IV. Reports

1. Supervisor Activity Report

Biel: Regular meeting.

Gossman: Regular meeting.

Tesmer: Regular meeting. RR1W1P Policy Committee meeting. MASWCD state board meeting.

Willford: Regular meeting. Check detail.

2. Staff Reports

Paper report provided.

3. Administrator's Report

- i. Building and tree update

- ii. Verizon account update

- iii. Survey update

- iv. Intern update

- v. District vehicle updates

Gossman Motioned to approve an update to the 2023 Chevy vehicle bid not to exceed \$40,000 including tax. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

- vi. LCCMR grant update

4. NRCS Report

Report provided.

5. County Report

Reminded to submit updates.

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V. Old Business

1. *Discuss Board check review process.*

Discussed.

VI. New Business

1. Approve lawyer-reviewed revisions to the Personnel Policy Handbook.

Discussed.

2. Consider hiring Oliver Hoeltzle as a summer intern at a pay rate of \$15/hr for an internship not to exceed 500 hours.

Gossman Motioned to approve the hiring of a summer intern. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

3. Recommendations for Outstanding Conservationist.

Discussed.

4. Consider approval of Fillmore SWCD jackets.

Gossman Motioned to approve purchase of SWCD jackets for board members and staff. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

5. Consider the close-out of BWSR 2022 Conservation Delivery.

Discussed. All funds spent.

6. Consider the close-out of BWSR 2022 Buffer Law.

Discussed. All funds spent.

7. Consider Fillmore Joint Powers Agreement with the MDA Field to Stream Partnership.

Gossman Motioned to approve District Administrator signing the JPA with MDA FSP. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

8. *Consider approval of application for Performance Review and Assistance Program, not to exceed \$4,900, utilizing David Drown Associates Inc.*

Gossman Motioned to approve application to PRAP for HR consultant. Seconded by Biel. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

9. *Consider draft contract with the Nature Conservancy, Manure Sensing Cost Share, to begin the advertisement of project.*

Gossman Motioned to approve advertisement of the Manure Sensing Project. Seconded by Willford. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

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VII. Accounts Payable

1. Approve May accounts payable.

Biel Motioned to approve May accounts payable. Seconded by Gossman. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

2. Supervisor volunteer for statement opening and check review.

Tesmer volunteered for statement review on July 5th.

VIII. Adjournment

Biel Motioned to adjourn. Seconded by Gossman. Affirmative: Willford, Tesmer, Biel, Gossman. Opposed: None. Motion carried.

Meeting adjourned at 7:12 pm.

Upcoming Events and Meetings

Statement Opening and Check Review
Area 7 Supervisors Meeting

July 5, 2023
June 27, 2023

Respectfully submitted,


Eunice Biel