

# **Fillmore Soil & Water Conservation District**

912 Houston St. NW, Box 45, Preston, Minnesota 55965

Phone: 507-887-0240 [www.fillmoreswcd.org](http://www.fillmoreswcd.org)

## ANNUAL PLAN MEETING

Thursday, January 15, 2026

8:30 A.M.

Conservation Building

912 Houston Street

Preston, MN 55965

### *Agenda*

#### I. Approval of Agenda

#### II. Consent Agenda

1. Approve Cost Share Handbook, no edits made.

#### III. New Business

1. Consider Oath of office
2. Set per Diem Rate & Mileage rate: Rates cannot exceed those established by the state of Minnesota. Per diem Rate (\$00-\$125.00) Mileage Rate (State MN 0.725 cents)
3. Designate Financial institutions.
  - a. currently: Rushford State Bank, Merchants Bank in Lanesboro and Rushford, F and M Community Bank, Preston.
4. Set regular monthly meetings
5. Election of duties (Chair Vice Chair ect.)
6. Determine Committee jobs for 2026
7. Review of 2026 Annual plan and 2025 Annual results.
8. Approve supervisor handbook edits
  - a. Suggestion to amend page 5 item number 4: Votes can be made via virtual method following MN opening meeting law.
9. Approve operational policy handbook
  - a. removal of lease information
10. 2026 Employee Handbook
  - a. Consider early out @ 11:30 moving forward in 2026 for Fillmore SWCD employees when Christmas Eve day lands during the weekdays Monday-Friday.

#### III. Adjournment

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The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.